



LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT
PO Box 148, Port Loring, Ontario P0H 1Y0
secretary@loringsb.com (705)757-3947

Minutes of Board Meeting December 17, 2015

The minutes can also be viewed on our website: www.loringsb.com

Attending: Darrell Rogerson, Mike Buchanan, Steve Davis, Julia Moore, Peggy Whitehead, Absent: Hilary Chambers

Meeting brought to order by Darrell at 7:02 p.m.

Conflicts: None declared

Minutes: Peggy read the minutes of November 19, 2015 meeting. Motion to accept by Mike, 2nd by Julia, all in favour, motion passed. Peggy read the minutes of November 30, 2015 budget meeting. There is a letter from Tim Gehrke regarding a comment at the last meeting and Darrell was only talking hypothetical as he was not on the Board at that time. Motioned by Mike, 2nd by Julia, all in favour, motion carried.

Financial Report: Peggy presented the financial statement for November 30, 2015, motion to accept by Julia, 2nd by Mike, all in favour, motion passed. There was a question on snowplowing, projects and hydro, and I had them in the wrong columns, I will have this fixed up. Tim Gehrke asked if we can get a list of allocation of costs to break even. Mike said we will have to wait till the end of the season. Motion to accept with amendments by Steve, 2nd by Mike, all in favour, motion passed.

Critical Path: Taxes for OPTA by February 15, 2016

Bylaws, Motions and Notices of Bylaws:

Bylaw 2015-13 – Amendment adding the words “investigate and consider” at the beginning of Part 1 and changing “alter” to altering”. Motion by Mike, 2nd by Steve, all in favour, bylaw passed.

Bylaw 2015-14 – Amendment adding the words “investigate and consider” at the beginning of Part 1 and changing “alter” to “altering”. Motion by Steve, 2nd by Julia, all in favour, bylaw passed.

Bylaw 2015-22 – Amendment adding the words “investigate and consider” at the beginning of Part 1 and changing “acquire” to acquiring”. Motion by Mike, 2nd by Steve, all in favour, bylaw passed.

Old Business Outstanding:

The following old business is outstanding from April 23, 2015

1. Action Required: There will be a cleanup when we take over the building. Mike will advise when. Mike will post flyers and it will be on June 6, 2015. As of June 18, 2015 the cleanup will be after the construction is done. As of September 17th Mike Buchanan said this will be done with the new Board. Mike will advise the board the date for a yard cleanup – **tabled till spring.**

The following old business is outstanding from October 15, 2015

1. Action Required: Information and Privacy Commissioner of Ontario regarding video surveillance. Mike is to look into this and advise. **No update.**

2. Action Required: The Farmer's Market needs to know if their amount will be adjusted for next year by December 31, 2015. The Board will review and advise – **No update.**

3. Action Required: A request for a 911 sign. I will forward this to Steve. A committee meeting will be set up involving the Fire Department on November 17, 2015. The meeting has been rescheduled to November 24, 2015. They had their meeting and Steve will get the numbers on Saturday.

The following old business is outstanding from November 19, 2015

1. Action Required: Email asking to replace a 911 sign, as it is damaged. This is on the sign order form and Mike and Steve will get this done this week.

2. Action Required: Email from a property owner with wrong 911 numbers. Steve will check.

3. Action Required: Julia has called the insurance for information but they have not called back. She will follow up with them. They have answered some questions, but had to check on some and probably have more information in the new year.

4. Action Required: End of the month Darrell will meet with the government regarding a centre for seniors. This has been postponed due to the budget preparation.

Old Business Complete

Complete from April 23, 2015

A phone call from a property owner and asked if they have a 911 number and another property that they own is next door to them but it is vacant, do they still need a 911 number for that proper. Gave to Tanya, an outline of procedures will be available at the next meeting. A draft was created and will be discussed at the next meeting. This will be deferred to the new Board. As of October 15, 2015, Mike said she does not need a sign unless there is a building on it. I will contact them and advise.

Complete from September 17, 2015

A community member asked if we got any bids for the oil tank. Mike Buchanan said he did not as it was under \$2,500.00 and they needed it installed right away. Bill Chambers asked how much it cost to heat and Mike Buchanan and Julia Moore did not know at the moment. Jamie Matthews will install a double walled tank next week. As of October 15th Mike said it will be done this week.

Email from Caisse Populaire looking for an emergency building and they asked about internet and what space would be available. This will be deferred to the new Board. Hilary has contacted Bell about internet service for the Argyle Community Centre and said that because of the steel building and doors that a booster probably would not work. Hilary will contact a couple of internet providers for a quote. Sandra mentioned that if we don't have

internet there is no point going forward. Sandra said that if the building they are in is unable to do their work there, then they will be looking for a backup. We will have the internet on December 18th, and Mike will follow up with Sandra.

John Wassink asked if there could be signage that says this is a public boat launch at all the launches. Mike will look into this. As of October 15th Mike said they will do a Standard Operating Procedure for new construction of boat launches. On December 17th, Darrell said that the Board could look at roads on whether they are public or private.

Complete from November 19, 2015

Email regarding a mistaken canoe trip. Darrell said the reply will be sent shortly.

Tim asked if there was going to be a bylaw for rental rates. Mike said after the budget. Mike said this will be discussed in recreation.

Mike is looking for volunteers to stake out ski trails and snow shoe trails. Sandra Gendron and Kerry Booth volunteered.

Jim Berriau asked why George Walters was paid \$125.00 not \$100.00. I checked and he was paid \$25.00/week.

Correspondence

1. CERB report for the month of October 2015.

Action Required: None

2. Ontario Sport & Recreation Fund deadline is January 21, 2016.

Action Required: None

3. Auditors letter and risk assessment to be signed.

Action Required: Darrell and Peggy signed and I will mail it back.

4. Culture talks, last day to comment is on December 8, 2015.

Action Required: Darrell said this is all in Toronto, none.

5. Seniors grant deadline is March 4, 2016.

Action Required: Hilary is looking into this.

6. Library minutes for November 11th and December 10th, 2015.

Action Required: None

7. Email from Information & Privacy Commissioner of Ontario regarding their IPC Digest Winter 2015.

Action Required: None

8. PLT review interview by Bob Stewart.

Action Required: Darrell participated.

9. Letter from Tim Gehrke.

Action Required: Darrell read the letter and once again explained that he was only speaking hypothetical and thanked Tim for sending the letter and for coming to the meetings.

10. Bob Thorton was asking about Cell Service, apparently Rogers has cancelled all plans to provide cell service to Hwy 522 corridor.

Action Required: Bell has committed to building cell towers at Black Creek, Commanda and Golden Valley in 2016. Port Loring in under consideration for a cell tower in 2017 or 2018. It is expected to reach as far west as Maple Drive. Dave Labreche said the Board should be pushing this for safety concerns and Darrell said in the past they have and the 911 committee could take a look at this.

11. Fire Service Agreement to be signed.

Action Required: This was signed and a copy will be returned to Kerry.

12. Two letters from the Food Bank, one with a lease agreement and another with a request to lower the rental.

Action Required: The lease agreement, they will not sign as the recreation committee is in the process to make a contract and an SOP and they will sign that document. Regarding the rental agreement, the Board says it remains the same.

Committee Reports

Tax Review	Darrell outlined a draft on SOP for tax levy, on vacant and improved properties. They are still working on this.
Library	None
Recreation	<p>Mike presented the rates for the community to have some input on the rates they are going to charge. There was a discussion and Darrell said that the Recreation Committee will discuss this further and Hilary will take over for Julia as she has a conflict as she is also on the Lions. Darrell said the LSB Act allows Board Members to vote with a conflict as it recognizes that small communities may have difficulty not having a conflict. Transparency is still required.</p> <p>Brunell Contracting has advised us that the repairs to the roof at the activity centre should go through soon since the claim is in process. New cooler donated by Bill and Polly Rupert, Peggy is to send a thank you letter. The sign should be here next month and we can do changes to the sign on the computer. Mike will talk to Hilary regarding skiing and snowshoe trails.</p>
Hiking Trails	No report.
Culture	No report
Fire	<p>Kerry said that Brent Sterling, their new representative, that OFM is looking at a signing agreement with the LSB and will have a discussion sometime in January or February. This could mean that the LSB would be more liable for Fire Protection.</p> <p>Organizing the 911 with the fire department, Steve said they still have to purchase equipment and the committee has to get together again to work out the SOP. The new building plan should be available in January, so they might have more information then.</p>
Website	None
Long Term Plan Bylaws	On going

Administration	None
Maintenance	None
Grants	None
Seniors	Ongoing
Power of Lights	Deferred to public comments
Garbage	Deferred to public comments
Review & Qualify Boundaries	Completed

New Business: None

Pay Bills: 18 bills presented to be paid.

Indigo Books & Music - \$503.39

Darrell Rogerson - \$6.19 (supplies)

Peggy Whitehead - \$1875.00 (Honorarium)

Port Loring Home Building \$305.37 (community centre supplies)

Peggy Whitehead \$138.92 (office supplies)

Albert Lamb \$345.51 (Janitor)

Near North Labs \$180.80 (water testing)

North Bay Security \$84.75

Tamara Matthews \$418.00 (cleaning)

Trans Canada \$854.14 (supplies for ACC)

Mike Buchanan \$391.32 (supplies for ACC)

Dan Feasby \$586.35 (Speaker for Library)

Parry Sound Fuels \$1080.37 (oil for ACC)

M & T Buchanan Enterprises \$814.32 (Fuel and Mileage to Lab)

North Bay Mat Rental \$24.86

Jamie Matthews \$1,469.00 (Material and Labour to set up tank)

The following bills have already been paid

Hydro One \$197.67

Bell Canada \$220.36

Motioned to pay bills by Mike, 2nd by Steve, all in favour, motion passed.

Public Comment:

Garbage – Discussion on whether we should proceed with garbage collection and transferring. We can have the power, but don't have to use it. Mike Legault said we are running out of space and it might be a good idea to have it in place in case we need it.

Lights – A discussion regarding what the liability would be and if our taxes will increase.

Boundaries for McConkey, Hardy and all of Brown Township – A discussion to do a business case on the cost to obtain these townships and to maintain.

After the discussion Darrell said that MNDM is very strict on powers and obtaining boundaries. They will look at this again in the spring and there will be a vote for the community on whether we proceed.

9:40 p.m. Motion to adjourn the meeting.

Next meeting will be on Thursday, January 21, 2016 at 7:00 p.m.

Prepared By

Peggy Whitehead

Peggy Whitehead

Secretary/Treasurer

Posted on December 23, 2015