

LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT
PO Box 148, Port Loring, Ontario P0H 1Y0

Bylaw 2016-55:

The Board Members of the Local Services Board of Loring, Port Loring and District enact as follows:

A bylaw to:

- 1.** Set the procedures for Tenders, Requests for Proposals and Requests for Quotations.
- 2.** The Board prepares the tenders and the applicant fills in the blanks.
- 3.** The Tenders will have an issue date, an addenda website posting date, a submission/opening date and a notification of Award date.
- 4.** The opening date does not have to be a Regular LSB Meeting; it is solely the date that the tenders are opened and passed to the Tendering Committee for review. The names of the companies/individuals that have submitted bids will be read aloud at the next LSB meeting. Specific details of each bid will not be disclosed.
- 5.** The expected successful bidder will be announced at the LSB meeting, but it has no force or effect until a by-law confirming same is voted on by the Board. That will be the Notification of Award date. Details of the successful bid will be made public.
- 6.** Sample formats with requirements can be included in the Boards Standard Operating Procedures.

7. This bylaw shall become effective upon date of enactment.

Passed at a meeting of the Local Services Board of Loring, Port Loring and District on the 15th day of December 2016.

SIGNING AUTHORITY: Mendon

BOARD MEMBER NAME: S Gendron

SECRETARY: Peggy Whitford

