



LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT  
PO Box 148, Port Loring, Ontario P0H 1Y0  
[secretary@loringsb.com](mailto:secretary@loringsb.com)

**Minutes of Board Meeting August 20, 2015**

The minutes can also be viewed on our website: [www.loringsb.com](http://www.loringsb.com)

**Attending:** Tim Gehrke, Mike Buchanan, Warren Whitehead, Peggy Whitehead,  
Absent: Luke Legault

Meeting brought to order by Tim at 7:00 p.m.

**Conflicts:** None

**Minutes:** Motion to accept the minutes of July 16, 2015 by Mike, 2<sup>nd</sup> by Warren, all in favour, motion carried.

**Financial Report:** Motion to accept the financial report of July 31, 2015 by Mike, 2<sup>nd</sup> by Warren, all in favour, motion carried.

**Critical Path:** LSB contracts terminated by September 30, 2015  
Outstanding invoices rectified for LSB service agreement

**Bylaws, Motions and Notices of Bylaws:**

**Bylaw 2015-09** Board Petition Process to include all petitions to the Board shall be in writing addressed to the attention of the Secretary by the first of the month. Petitions will be received and acknowledged during the next regular scheduled meeting of the Board at which time the Board will indicate the intended disposition (next steps). Motioned by Warren, 2<sup>nd</sup> by Mike, all in favour, bylaw passed.

**Old Business Outstanding:**

**The following old business is outstanding from November 21, 2013.**

**1. Action Required:** Dan Brooks contacted MNDM about municipal connect. Carole Mantha has no new updates from Ministry of Finance. Dan has asked everyone that Carole has suggested and has had no response. Carole will check and see if she can provide a list of LSB's and contacts for Dan to draft a letter to lobby the MOF regarding municipal connect. Dan has received information that MOF is looking into getting a solution in the next 2 to 3 months. A few LSB's have replied, but Dan has not pursued since. MPAC has contacted us regarding municipal connect and Dan has sent back a letter specifying our needs for

municipal connect. An email from another LSB asking us for a follow up regarding municipal connect and I am to let him know that we have been contacted by MOF and they are looking at getting access for the LSB. On February 27, 2015 Dan and Peggy had a conference call with MPAC and they are working on getting this for us. There has been no update so far. As of April 23, 2015 Mike and Tanya went to MPAC in Parry Sound where they got an additional tool to find some of the properties. As of May 21, 2015 according to MPAC, that the Ministry has included in their spring budget a requirement for MPAC to share information to LSB and LRB – **no update**

**The following old business is outstanding from December 18, 2014**

**1. Action Required:** The new sign for the Argyle Community Centre, Warren needs a site plan for this. Peggy will give Warren the survey and he will ask if we can get the sign that Trout Creek has, if we get the KM lowered. Warren is waiting for MTO and the sign people to get back to him regarding the flashing colours. As of April 23, 2015, the Board has deferred due to insufficient budget allocation – **deferred to 2015/2016.**

**The following old business is outstanding from March 31, 2015**

**1. Action Required:** Mike Legault brought up where they are making plastic rinks. Mike Legault will look into finding more information for the Board – **no update**

**The following old business is outstanding from April 23, 2015**

**1. Action Required:** A phone call from a property owner and asked if they have a 911 number and another property that they own is next door to them but it is vacant, do they still need a 911 number for that proper. Gave to Tanya, an outline of procedures will be available at the next meeting. A draft was created and will be discussed at the next meeting.

**2. Action Required:** The Board wants to move the sign up to the Argyle Community Centre. Warren will check and see if we have to get a permit. As of June 18, 2015 the Board decided to leave the sign there and is looking into getting a shelter built for the sign at the community centre and this will be done in the work bee.

**3. Action Required:** There will be a cleanup when we take over the building. Mike will advise when. Mike will post flyers and it will be on June 6, 2015. As of June 18, 2015 the cleanup will be after the construction is done.

**Old following old business is outstanding from June 18, 2015**

**1. Action Required:** Mike said we need someone to put the basketball nets up. Luke will put up nets. As of July 16<sup>th</sup> Mike said one has to be replaced - **no update.**

**2. Action Required:** Darrell asked about bylaws if there are 2 what are our procedure to make sure what is followed. The Board will check into this – **no update.**

**Outstanding from July 16, 2015**

**1. Action Required:** Luke said that Gary & Linda Mackenzie said they paid for a 911 sign, but never received. Peggy will look into this. Mike checked and I have ordered the sign.

**2. Action Required:** Tim will ask the Board to prepare an early budget for the next board. Tim said they have 5 more weeks to do this.

**Old Business Complete**

**Complete from February 5, 2015**

A fire closure for the office door, Larry Bain will contact Peggy to get this done.

**Complete from April 23, 2015**

A phone call from a property owner asking to be reimbursed for 2014 and 2015 taxes as there is no buildings on them. Gave to Tanya, the Board has asked Peggy to notify the

owner that they will only be reimbursed for the current year only when the committee verifies the property. Peggy has done this. Christopher and Tracey will do this when schools out. This was looked at and the committee said there were buildings on the property.

**Complete from May 21, 2015**

Email from the Ministry of Tourism, Culture & Sport announcing a new infrastructure program. Luke is to check if this applies to LSB. Sandra will check into this. As of July 16<sup>th</sup>, the Board will meet with Al Dare, Steve Davis, Darrell Rogerson, Reid Haigh and Debbie Russell on July 20, 2015 at 7:00 p.m. for a community planning idea. Tim said they met and came up with 5 potential ideas for the Canada 150 grants and will submit these to next years Board.

Email from a property owner regarding vacant lands. Gave to Tanya to check and Peggy will advise that reimbursement will only be for the current year. I have done this, but waiting to be verified that it is vacant. This was looked at and addressed and will be reimbursed \$50.00.

Chrissy Hampel asked what we were going to name the building. The Board said the Sandra Gendron had made up a poster for the kids for a contest to name the building. Tanya will give this to Marla. Tanya has the names and will be presented to the Board at the next meeting. Mike Buchanan had a list and the building will be called "**Argyle Community Centre**".

**Complete from July 16, 2015**

Email from Grants Ontario saying they have issued a grant of \$14,345.00 to be deposited on July 10, 2015 for the 2015-16 Ontario Sport & Recreation Fund. Caroline Loiseau will meet with Tanya and Sandra to discuss how to proceed with programs. Sandra explained that it was too late to get the program started as the grant was not approved till July. Caroline will try to get our funding delayed till next year.

A letter from Lorna Davis regarding Wilson Lake Boat Launch, Mike will review. Mike gave this to Darrell Rogerson.

No smoking signs are in. Mike will get these installed

Chrissy Hampel said there have been some complaints about dogs at the farmer's market.

Mike will get signs for entrance to the rink and Debbie will let the farmer's market people know. **Motion to rescinding of no pets at the Farmer's Market by Mike, 2<sup>nd</sup> by Warren, all in favour, motion carried.**

**Correspondence**

1. Two letters regarding no pets at the Farmer's Market.

**Action Required:** Already addressed. None

2. Funding of \$2,588.00 for the 2015-16 Capacity Fund for the Library from the Ministry of Tourism, Culture & Sport.

**Action Required:** None

3. Email from a property owner asked for the total assessment of the LSB area and the number of homes and vacant land.

**Action Required:** I gave him the information. None

4. Email from the planning board asking for addresses.

**Action Required:** I said we could not do this accurately without municipal connect.

5. CERB report for May and June 2015.

**Action Required:** None

6. Email asking if we had an update on cell phone tower.

**Action Required:** None

7. Email from Larry Bain saying that the doors have been postponed till August 17, 2015.

**Action Required:** Mike said they should be in August 24, 2015.

8. Peggy will send the minutes and meeting notice to the Lost Channel Inn to post when they are open.

**Action Required:** None

9. Email from a property owner regarding cell service.

**Action Required:** Apparently the tower in Port Loring was to be built, but it has been put on hold.

10. Email about the Public Library Grants deadline is November 30, 2015.

**Action Required:** None

11. Email from a property owner asking should a person be able to serve on a Board when they are living in the area for only 6 months.

**Action Required:** Tim said there is nothing stated in the act.

12. Email regarding boat launch rehabilitation.

**Action Required:** A committee picked from a hat and it was Duck Lake and will be presented to the new Board.

13. Email from a property owner regarding a boat launch at Duck Lake.

**Action Required:** They do not want the Duck Lake launch to become a major public launch and requested to work on Wilson Lake launch. Tim will reply to the letter and potentially have a preliminary meeting with the parties.

14. Email from a property owner regarding fire protection on vacant land and asked how to appeal the tax levy and should the Board consider tax levy by assessment.

**Action Required:** The tax levy was discussed at the last meeting and will be referred to the next Board.

15. Also asked can an elected Board member be employed by the Board?

**Action Required:** Tim said no one gets paid except Peggy and she is not a Board member.

**Financial:** None

**Marketing:** None

**Safety:** Kerry Booth said they will have a public meeting to address a combination fire hall/ambulance which will be tentatively scheduled for September 16, 2015. Posters will be out and on the LSB website.

**Action Required:** None

**Library:** None

**Recreation:** Mike said there was a septic problem at the activity centre.

**Action Required:** Mike said it was just a float and its all fixed. Farmer's Market is going good.

**Action Required:** None

There is no smoking on the property.

**Action Required:** None

**Infrastructure:** None

**New Business:** None

**Pay Bills:** 14 bills presented to be paid.

George Walters \$125.00 (blog)  
Albert Lamb - \$937.55 (grass cutting)  
Port Loring Home Building \$30.01 (community centre supplies)  
Buchanan Hardware \$16.55 (community centre supplies)  
M&T Buchanan Enterprises Inc. \$1,446.40 (reimbursed as they had already paid the invoice from Myles Brooks for gravel)  
Jesse Clapperton \$150.00 (TD Summer Reading)  
Bell Canada \$89.02 (phone ACC)  
Walburg Zacherl \$2,571.97 (equipment for 2014-15 capacity fund)  
Walburg Zacherl \$380.90 (dvd's)  
The following bills have already been paid.  
Larry Bain \$10,000.00 (advance for doors)  
Bell Canada 89.02 (phone)  
Hydro One \$325.41 (Hydro ACC)  
Hydro One \$253.97 (Hydro ACC)  
Bell Canada \$131.34 (Phone - Rink)

Motioned to pay bills by Warren, 2<sup>nd</sup> by Mike, all in favour, motion passed.

**Public Comment:**

1. Debbie Russell looking for signs from OFA to put at the entrance for the Farmer's Market and asked the Board for their permission.

**Action Required:** Warren offered to help with MTO and asked Debbie what size they were looking at.

2. Bill Chambers asked if there are opposing views on the request.

**Action Required:** If the Board cannot answer the question at the meeting it will be answered at the next meeting.

3. Dave Hilliard said that there should be nets along the ball diamond by the highway as it is very dangerous.

**Action Required:** Mike said we are looking at upgrades and will be discussed at the budget meeting.

4. Julia Moore asked that Debbie Russell was asking for support for the sign.

**Action Required:** Mike said they will proceed to work with the Farmer's Market.

7:45 p.m. Motion to adjourn the meeting.

**Next meeting will be on Thursday, September 17, 2015 at 7:00 p.m.**

Prepared By

*Peggy Whitehead*

Peggy Whitehead

Secretary/Treasurer

Posted on August 25, 2015