



LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT

PO Box 148, Port Loring, Ontario P0H 1Y0

www.loringlsb.com

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Minutes of Board Meeting August 16, 2012

The minutes can also be viewed on our website: www.loringlsb.com

Attending: Al Dare, Mike Legault, Kerry Booth, Dan Feasby, George Walters, Nancy Wice

Meeting brought to order by Al Dare at 7:35 pm.

Conflicts: None declared

Minutes: The minutes of the July 19, 2012 meeting were read by Nancy. George mentions that the finger sign request has been passed along to MTO, they are looking into it. Motioned to accept as read by George, seconded by Dan. All were in favour. Motion carried.

Correspondence: A community member has sent a request to get a letter from us stating that we are in an unorganized area and no building permits are necessary. The Board decides not to write this letter, as we are not the governing authority over this matter. The monthly meeting minutes of the Parry Sound DSSAB. The monthly CERB report on 911 activity for July 2012 from OPP.

Financial Report: Financial report of July 31, 2012 was presented by Nancy. Motion to accept as read by Dan, seconded by George. All were in favour, motion carried. Nancy will prepare a financial statement from Simply Accounting for the Board members to review.

Critical Path: None.

**Bylaws, Motions
And Notices of Bylaws:**

None

Department Reports:

Finance & Administration: Dan asks for the new Board to review the Secretarial Honorarium, as it doesn't seem to be enough to compensate for the hours and work that are being put into the position. Al asks Dan and Nancy to prepare a job outline. A lot of time is being spent by the Secretary on the 911 administration and Dan suggests that the new Board might want to consider hiring an outside agency to complete all aspects of the 911 requirements. If this is done, we need to have a good control on this person(s), with the Board being able to complete checks/audits. This would also change the secretary's workload.

Marketing: George is working on the Activity Centre sign design. George has added a real estate section to the website, it is getting lots of activity.

Safety: Mike has made all the corrections to the 911 signs, as per Dan Brooks' report. Nancy will now submit these numbers to Bell, the correct ones were already submitted to Bell. The waterways 911 signs are about 1/3 done, and as soon as they are complete, we will arrange an audit of these ones too. There is some concern that there is not enough money left in the 911 budget. We can borrow some from the Reserve account to finish this year's work. There was some discussion as to the proper size for signs and letters and numbers, this should be checked against the 911 SOP. There is general agreement that the whole 911 process needs reviewing, this should be an immediate priority of the new Board. Mike mentions that, once installed, the 911 signs are the responsibility of the property owner, and must be kept straight and visible. Brush must be cut down if it blocking the sign. Kerry will put this info in the Fire Department's newsletter.

Library: The Library's presentation by Cindy Cook of the Polka Dot Door in July was very well attended.

Recreation: Jesse Booth re-sealed and silicone the Activity Centre building to Kerry's satisfaction, so he will be paid his final bill, when it is submitted. A community member has asked to borrow the volleyball nets, it is decided that they shouldn't leave the activity centre property. Cornfest should have their own liquor licenses, and we should get a copy of it. The Activity Centre has been booked for a family reunion the weekend after Cornfest. We should prepare a contract for the Famer's Market for 2013, as they haven't confirmed that they will move, we will need to get in writing an agreement. Kerry needs to get some sand for the volleyball court. Kerry will forward the pictures to Nancy for Hydro One grant.

Infrastructure and Government Relations: No report.

Old Business: None.

New Business: Al mentions that he has enjoyed his time on the Board, and is very happy with the group, he would like the Board and Secretary to have a lunch together before the end of September, date to be advised.

We need a "Wall of Fame" type sign at the Activity Centre to acknowledge donations.

Nancy presented 8 bills to be paid:

Bell Canada \$101.26 (one month phone service)

Bell Canada \$62.15 (one month internet service)

Buchanan Enterprise \$2,124.40 (roadways signs, now released)

Hydro One \$299.25 (Activity Centre hydro)

See More Graphics \$1,917.46 (911 signs and numbers)

City of Thunder Bay \$43.50 (tax installment)

BOS Imaging \$170.12 (911 sign audit)

Buchanan Hardware \$7.31 (drill bits for 911 signs)

Motion to pay all bills by Kerry, seconded by Dan, all were in favour, motion passed.

Public Comment: None.

Meeting adjourned at 8:50 pm.

Next meeting will be on Thursday, September 13, 2012.

Prepared By

Nancy Wice

Secretary-Treasurer

Posted August 23, 2012