

Argyle Community Library Board Minutes  
November 3, 2014

Present: Kim Summers, Patti O'Handley, Burgi Zacherl, Marva Jackson, Sandi Johnson, Tim Gehrke,  
Guests: Diane & Dan Feasby  
Absent: Jennifer Fry, Charmaine Austin, Linda Keating

Welcome: to the members present at 9:15 a.m

Minutes from October's meeting: Motion to accept minutes by Burgi and seconded by Marva, carried

Treasurers Report/ Petty Cash: balance \$1,425.44, Petty Cash Balance \$\$347.56, motioned by Burgi and  
Seconded by Marva for the report to be accepted as presented, carried

Report to the CEO: accepted as read, motioned by Marva, seconded by Burgi, carried

Old Buisness

- A. Volunteer schedule, some dates still to be filled  
( discussion on shift sharing- 2 people to get caught up on shelf reading etc)
- B. Wish List - deferred until budget approval
- C. Advertising- able to use the board at the community centre
- D. LSB update- invited to present budget and opportunity to engage the public at the next meeting Nov 13@7pm
- E. Orders for approval:No orders to be approved at this time
- F. Library Calander- remove from agenda
- G. Recycling of Batteries: Jennifer is looking into
- H. Handicap entrance: Sandi stated that as of the moment all patrons are required to enter the main door, will look into asking if  
A new spot could be built or designated
- I. Photocopier for Library: scan to email function not set up
- J. TD Summer a Reading: to be removed from agenda
- K. Capital Grant Funding: to be removed from agenda
- L. Smoky the bear: to be removed from agenda
- M. Book Fair: discussion, dates are nov 19,20,21 to be held in the library open 9-1 and the open Thursday 4-6

New Buisness

Volunteer meetings: discussion on overdue Dvd's, books, Diane has offered to take on this task of trying to locate and have items

Returned, discussion on having the children use their name sticks when in the library. The group decided that only 10 DVDs be loaned at a time

3 within the current year and up to 7 additional, I week loan with no overdues, DVDs are not to be

checked out by students, these policies apply per family. If DVDs are not returned it is expected that they be replaced with the same movie. laptops and books are to be loaned on a 3 week basis. 1 laptop is to remain hooked up to the smart board at all times. Reminder that all volunteers have a current criminal check. Marva has volunteered to help with the argyle library email- she will forward on necessary emails( thanks Marva for helping to organize and take on this job).

Kim has offered to help Jennifer with monthly book orders. Motion to accept these changes to our guideline for Library a Procedures : motioned by Marva and seconded by Burgi, carried.

-Jennifer had requested that we purchase White Pines Forrest of Reading books: look into cost and vote at next meeting

-Kim to apply for Td Author visit

B. request to decrease board size: Linda Keating & Charmaine Austin have given their notice they wish to leave the board. Kim Summers, Patti O' Handley, Erin Lambert, Burgi Zacherl, Marva Jackson, Tim Gehrke, Jennifer Fry, Sandi Johnson, Dan Feasby wish to be on the board. 9 members in total

Chairperson: Patti O'Handley

Co-Chair: Kim Summers

Treasurer: Burgi Zacherl

Secretary: Jennifer Fry

C. Budget check: discussion and approval \$1,983.89 carried from last term, grant \$5,808.00= \$7,791.89 for our current budget balance.

Motioned by Marva to accept this budget and seconded by Kim Summers, carried

D. Other new Buisness: motion to accept Marva's absence for the next few months, motioned by Kim seconded by Burgi, carried

- cheque for \$112.81 made to LSB to reimburse Judy Rogerson from olsn

- Sandi Gendren to donate magazine subscription

- proceed to purchase labeller, Marla was looking into this

- thank you to Dan Feasby and welcome to the board!

E. Next meeting: Thursday Dec 4 @ 9 a.m

F. Adjournment @ 11:00 a.m motioned by Kim seconded by Marva, carried