

Argyle Community Library Board Minutes

January 15, 2018

1. Welcome at 9:00 a.m. Members present: Karen Wassink, Dianne Feasby, Dan Feasby, Sandra Gendron, Patti O'Handley. Absent: Jim Burrows, Jenny Fry, Kim Summers, Marva Jackson
2. Minutes from previous meeting were discussed and errors or omissions were noted. Motion to approved amended minutes by Dianne Feasby, seconded by Sandi Gendron, all in favor. cd
3. Treasurer's Report: approved by Sandi and seconded by Dan, all in favor. cd
4. Orders For Approval: Whitehots \$99.38, Tin Lids \$684.48. Motion to pay by Sandi, seconded by Karen, all in favor. Cd

OLD BUSINESS

- A) Volunteer dates: A few dates to be filled, January 23, 29 and 31st. Dianne to send out an email
- B) Wish List: deferred
- C) Update-LSB: Renewal of library contract between the LSB and NNDSB. Sandi and Patti will be working on this. Also, there is a summer fundraiser that Marla and Karen are working on that involves house tours. LSB is looking into insurance coverage.
- D) Computer Classes: Patti and Karen to reach out to people to see if they are interested in helping with these classes, with a target date of starting around Feb. 20th and classes to be on Mondays or Wednesdays during the day. Also checking to see if they can be held at the ACC, Sandi confirmed that it could be used.
- E) Archived material: Discussed storage of documents and if LSB has somewhere to store outside of the library to make some room. Oversized documents were not scanned, need to look at taking to Staples to get done. Will need to follow up with Dan as to where digital data is.
- F) SOP For processing of books: Book order being completed after meeting, so SOP will be followed and revised if necessary.
- G) Saner Media- local screen advertising- deferred
- H) SOP for smartboard : In progress
- I) Grant spending ideas: Discussed purchasing a Panasonic Video and iPad. Motion by Dan, seconded by Karen to purchase video camera. All in favor, cd. Motion by Dianne for Karen to purchase iPad, seconded by Sandi. All in favor, cd.
- J) Tourism as Advertising outlet – look at making a poster that can be given to the local camps.
- K) any other old business

NEW BUSINESS

- A) Library computers at back – someone has changed the password so they are locked. NNDSB Tech is coming and he will see if he can unlock them. Patti suggested getting a local person to come and see if they can unlock if NNDSB tech isn't available.
- B) Other – none

Next Meeting: February 5, 2018 at 9:00 a.m

Motion to adjourn meeting 9:45 by Dan, seconded by Karen. All in favor, cd.