

Argyle Community Library Board Meeting Minutes January 15th, 2015

Present: Kim Summers, Erin Lambert, Marva Jackson, Jennifer Fry, Dan and Dianne Feasby, Luke Legault

Absent: Patti O'Handley, Sandi Johnson, Burgi Zacherl, Tim Gerhke

Welcome: to the Board Members from Kim Summers at 9:09 a.m.

Minutes from December Meeting: Motion to accept December's minutes by Erin Lambert and seconded by Marva Jackson. Carried.

Treasurer's Report/Petty Cash: See Treasurer's report. Balance of \$6761.40 Petty cash of a balance \$298.75 Moved by Erin Lambert and seconded by Kim Summers for the Treasurer's Report to be accepted as presented. Carried.

Report to the CEO: Jennifer updated members by email.

Old Business from Minutes:

A. Volunteer schedule: January Dates to be scheduled in for are: 26, 27, 28.

B. Wish List for Library: Labeller will be purchased by one of the members.

C. Advertising: Dan Feasby has created a new library poster for the community to be aware of the different services available. Posters will be distributed around the community and to the school for each family.

D. Update to LSB: no updates.

E. Orders for Approval for payment: Renewal of the Overdrive account, Indigo \$53.50, and to approve the new book order for January to pay. Motion to approve payments by Erin Lambert and seconded by Marva Jackson.

F. Recycling of Batteries: This company offers "Free" Battery Recycling Programs within Ontario. Jennifer will propose to the local landfill sites this month about the service of recycling batteries at their location. Still setting up details.

H. Handicap Entrance: would like to see a plan of action within the next few months to acquire a spot for a handicap parking place near the entrance of school or replacing the buzzer in the school.

I. Over-due material: Dianne Feasby will be sending out letters to have patrons replace missing material with a suitable replacement for approximately the same value or a monetary donation to our community library.

J. On-line meetings: thanks for Dan Feasby for inquiring about this service. The board will defer this option for now.

K. Grant Capacity Fund: this fund has been submitted this month for the technology grant for our community library.

M. Any other old business: none

New Business:

A. Monthly Volunteer Schedule: Volunteer that is scheduled in on the Thursday please look at the volunteer calendar for days that don't have anyone scheduled in, and call our volunteers to sign up for the following week.

⑩ At any time when volunteering, please look at calendar and call our wonderful volunteers if we need a day filled in.

B. Drop Off Box: Kim Summers has contacted Pat Flick to create a drop off box for the library to have outside the doors by the library. Pat has generously offered to put this together out of good will! He will contact local businesses to donate material as well.

C. New Volunteers Needed: Contact the school about placing a notice in the newsletter about needing new volunteers, and possibly sending a letter home to families. A notice will be placed on the new posters for the need of new volunteers too.

D. White Pine: New books from the Forest of Reading for the highschool teenagers. Announce on Facebook and announcement on the school bus.

E. Wish List: laminator

NEXT MEETING will be scheduled on: Monday February 23rd at 9:00am

Please keep in mind that we need 5 members for an official meeting.

ADJOURNMENT: Motion to adjourn meeting. Moved by Erin Lambert and seconded by Kim Summers at @10:03 a.m. Carried