



## LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT

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### Minutes of Board Meeting April 18, 2013

The minutes can also be viewed on our website: [www.loringsb.com](http://www.loringsb.com)

**Attending:**

Kerry Booth, Mike Legault, George Walters, Dan Brooks, Mike Buchanan, Peggy Whitehead, 3 community members and Carole Mantha (Ministry of Northern Development & Mines)

Meeting brought to order by Kerry Booth at 7:33 pm.

**Conflicts:**

Dan will have to leave at 9:00 p.m.

**Minutes:**

The minutes of the March 21st, 2013 meeting were read by Peggy. Motioned to accept as read by Dan, 2<sup>nd</sup> by Mike Legault, all in favour, motion carried.

**Correspondence:**

Email from the Planning Board explaining their process regarding applications received and notices of decision  
Email from Marissa McCourt regarding Young Entrepreneurs Make Your Path for a contest to end May 3rd, 2013  
Email from the Business Centre regarding Inspire Young Entrepreneurs through Summer Company  
CERB report for the month of March 2013  
Email from the Business Centre to Learn How to Design Your Business Environment for Success on April 24th, 2013  
Email from the Library with their minutes of March 25th, 2013  
Some correspondence regarding 911 to be given to Dan  
Email from Darrell Rogerson with a link on how to save a small town from disappearing  
Email from Ministry of Northern Development and Mines for a questionnaire for Fire Protection and Emergency Services given to Kerry  
Email from a community member from Oxbrift Local Services Board regarding 911 services. Dan said they will have to check with their own board.  
Flyer from Bell for phone service would be approximately \$72.18 plus tax for 3 years and to be notified 2 months before if we wanted to continue for another 3 years  
Email from Telecom Enterprises given to Dan  
Email from the Township of Nipissing 125<sup>th</sup> Anniversary Celebration on August 17th, 2013  
Report to the CEO from the library for April 2013  
Email from 911 Network Administration and Support outlining migration of the Bell Business Portal to the new platform the 911 Flex Portal

**Financial Report:** Financial report of March 31st, 2013 was presented by Peggy. Motioned to accept as read by George, 2<sup>nd</sup> by Mike Buchanan, all in favour, motion carried.

**Critical Path:** Bylaw for the audit report and the 2<sup>nd</sup> advance for the funding grant by June 10th, 2013  
Kerry will prepare a tender for grass cutting at the Activity Centre

**Bylaws, Motions  
And Notices of Bylaws:**

Motion to accept the library agreement by Mike Legault, 2<sup>nd</sup> by George, all in favour, motioned carried.

**Department Reports:**

**Financial:** Dan said that we billed 1809 properties with \$124.79 per property. Dean Gates of the Planning Board explained their procedure about notices of decision and it seems that MPAC is the place that we have to get the information from. Dan will do a sign verification when the side roads are easier to travel on. The sign request from Labreshe Drive is not ready yet. The audit report, Peggy called them and said we will be going with the "B" copy of the report and the final copy is not ready yet. Regarding Municipal Connect, Carole has no answer yet, but will follow up with Ministry of Finance. Regarding multi-residential, at our meeting in January with MPAC they are checking into this to see how we can bill on OPTA. We have had no reply yet. Carol will check with the LSB coordinator about multi-residential and let us know what they say. The letter regarding the 911 sign, Dan said that originally it was a water front property, then it changed to a road sign which it was paid out of the 911 reserve. Then the sign was changed again, but there was no money in the reserve, therefore the owner has to pay the \$85.00 for the sign.

Carole Mantha is here to gather information for LSB coordinator to be brought up to Legal regarding Blair Township, north and south. In the boundaries Carole has it that we service all of Blair Township. Dan said we only cover South Blair. We do not show any Lot or Concession north of Smith's Bay Road. Dan will forward a copy of the map to Carole and she will give this to Legal. Carole said someone from MTO will come out and check where North Blair Township is. According to the regulation 737 the boundaries says it is all of Blair Township, no north and south. A person on the French River is still waiting for a 911 sign and we cannot give that information as Dan said we do not service that area. Carole said it would be a long process for us to get the boundaries removed, but Dan said we never had north Blair Township in the boundaries. Carole offered to explain the process to change the boundaries of Blair Township, but Dan said the process would not be the board's responsibility; it would be MNDM that has to change the boundaries. There was no one north of Smith's Bay Road at the meeting when they approved south Blair Township. This service should be handled by the Township of the French River. Dan said that we would have to get a Fire Service Agreement with the French River Fire Department, but he didn't want to do this. Dan brought up a question if they call for 911 services and something happens, liability would come into effect and according to the boundaries our board would be responsible. Carole asked Kerry to send her a copy of the fire contract. Carole will go back to Legal and let us know when they reach a solution.

**Marketing:** Everything is running good. George is working on the bylaws. Many calls saying they like the weatherstation. A reporter called and asked to write a report on the LSB website and the weatherstation. George will read it before it goes to the paper. If anyone wants to see how the weatherstation works they can drop by if he is home and he will be happy to show them.

**Safety:** Mike Legault said the newly renovated Fire Station looks great. There is a training course on Friday, Saturday and Sunday. Gravenhurst is doing satellite courses and hopefully our Fire Department will be able to do some of the training. Mike Legault said there was a problem with a 911 service on Labreshe Drive and it should be Northern Lights Road. Dan and Mike will get this resolved.

**Library:** The library is running good. George and Peggy signed the library agreement. The public was asking questions about the library and George told them to pay a visit at the meeting and see how it is run. Peggy will send the minutes of the library by PDF to Karl Walters so they can be posted on the website under administration and it will say when the next meeting will be.

**Recreation:** Dock Tenders were opened. There were 2 tenders received and since Mike Buchanan declared a conflict and Dan had to leave the meeting, the Board will have a meeting early next week at the office to go over the tenders and to look at a tender for fixing up the office. Danny Davis returned the keys and I will send his final cheque to him. Al Dare mentioned that someone said that they had seen someone taking their dog in the back of the activity centre and we should be putting up a sign for poop and scoop as people will be playing volleyball this summer and children running around in the grass.

**Infrastructure and Government Relations:** none

**Old Business:** Al Dare mentioned about the ONE Call for underground infrastructure that it will be changing by June 1, 2013. Al Dare said there could be more people in the area that has underground pipes on crown land. Al Dare asked if the Board would get involved if they needed their help. Kerry said he hasn't heard anything about the Farmer's Market yet. Mike Buchanan mentioned about getting picnic tables for the activity centre.

**New Business:** Mike Legault asked the board if they wanted to be put on the list for a defibrillator for the activity centre as Luke Legault is going on the bike-a-thon in Toronto again this year. There will be a full service bank coming to the area and the board will look at transferring the money to that bank.

The following amounts from the tax levy payment were transferred to the following accounts:

\$15,186.00 to General  
\$14,840.00 to 911  
\$11,169.00 to Recreation  
\$16,000.00 to Infrastructure  
\$16,550.00 to Contingency

Motion to transfer by Mike Legault, 2<sup>nd</sup> by George, all in favour, motion carried.

Peggy presented 13 bills to be paid.

Argyle Fire Department \$152,000.00 (fire department budget)  
Bell Canada \$101.76 (Phone)  
Bell Canada \$63.85 (Internet)  
Peggy Whitehead \$450.00 (Honorarium)  
Hydro One \$968.98 (Activity Centre hydro actual reading)  
Buchanan Hardware & Marine \$5.07 (recreation supplies)  
The City of Thunder Bay \$41.57 (Taxes)  
Booth Service Centre \$1,152.60 (Snowplowing & Sanding)  
Walburg Zacherl \$180.49 (Petty Cash)  
Danny Davis \$337.50 (final bill for rink attendant)  
Angelina Marche \$40.00 (for cleaning)  
The following bills were already approved to be paid:  
Angelina Marche \$140.00 (for cleaning)  
Indigo Books & Music Inc. \$299.98 (books)

Motioned to pay bills by Mike Buchanan, 2<sup>nd</sup> by Mike Legault, all in favour, motion carried.

**Public Comment:** None

Motion to adjourn the meeting by Mike Legault, 2<sup>nd</sup> by Mike Buchanan, all in favour, motion carried.

Meeting adjourned at 9:30 p.m.

The next meeting will be on Thursday, May 16th, 2013 at 7:30 p.m.

Prepared By  
*Peggy Whitehead*  
Secretary-Treasurer

Posted on April 24, 2013