



LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT
PO Box 148, Port Loring, Ontario P0H 1Y0
secretary@loringsb.com

Minutes of Board Meeting April 17, 2014

The minutes can also be viewed on our website: www.loringsb.com

Attending: Dan Brooks, Mike Legault, Mike Buchanan, Peggy Whitehead
Absent: Luke Legault, Danny Davis

Meeting brought to order by Dan at 7:28 p.m.

Conflicts: Mike Buchanan will leave the room when we read the dock tenders.

Minutes: The minutes of the March 20, 2014 meeting were read by Peggy.
Motioned to accept as read by Mike Buchanan, 2nd by Mike Legault, all in favour, motion carried.

Financial Report: Dan Brooks mentioned that we had received the money from MOF.
Motion to accept the financial report of March 31, 2014 by Mike Legault, 2nd by Mike Buchanan, all in favour, motion carried.

Critical Path: Dan Brooks to issue 2 numbers for 911 signs and Peggy is to forward the 911 sign order for the corporate property to Dan.
Mike Buchanan is to install under 30 signs at \$45.00/sign. Peggy is to order the signs from Trillium.
Action Required: Motioned by Dan Brooks, 2nd by Mike Legault, all in favour, motion carried.

Bylaws, Motions And Notices of Bylaws:

Mike Buchanan left the room while we opened the dock tenders. There was only one tender. Buchanan Enterprise bid was no charge.

Action Required: Motion to accept the tender by Mike Legault, 2nd by Dan Brooks, all in favour, motion carried.

Bylaw 2014-03: A bylaw to enter into a contract with Buchanan Enterprise to operate the LSB Dock on Wilson Lake in Port Loring. The rate paid shall be no charge.
Motioned by Dan Brooks, 2nd by Mike Legault, all in favour, bylaw passed.

Bylaw 2014-04: A bylaw to amend our current contract with Despres-Pacey to include coverage for swimming lessons at the LSB Dock and Wilson Lake Resort Beach at an estimated cost of \$500.00, plus or minus \$100.00. Motioned by Mike Buchanan, 2nd by Mike Legault, all in favour, bylaw passed.

Old Business Outstanding:

The following old business is outstanding from October 17, 2013.

1. Action Required: To switch two island signs on Duck Lake as they are incorrectly named. This will be tabled till spring.

The following old business is outstanding from November 21, 2013.

1. Action Required: Dan Brooks contacted MNDM about municipal connect. There was no update from Carole Mantha. No update.

The following old business is outstanding from January 16, 2014

1. Action Required: Mike Buchanan said the rink lights need to be replaced. Purdons will be in next week to replace. The ballasts are being sourced by Purdons.

2. Action Required: Dan Brooks asked about the tender for boards for the rink. Mike Buchanan will check on this. Mike presented 4 quotes to the Board and Athletic Sport Systems Corp. at \$51,960.00 with glass tempered, penalty boxes and a 5" aluminum structure was awarded. The Board decided to go with Athletic Sport Systems Corp and told Mike Buchanan to tell them to go ahead. A bylaw will be issued at the next meeting.

3. Action Required: A discussion on levying vacant properties was presented by Mike Buchanan. Mike Buchanan will make a formal motion for a community discussion. ON APRIL 17, 2014 MEETING MIKE BUCHANAN PRESENTED A FORMAL PROPOSAL AND WILL BE BROUGHT UP AT THE NEXT MEETING FOR A COMMUNITY DISCUSSION ON THE POSSIBILITY ON LEVYING VACANT PROPERTIES FOR FIRE SERVICES AND ADMINISTRATION.

The following old business is outstanding from March 20, 2014

1. Action Required: An email from MNDM with a News Release – "Helping Seniors Stay Engaged and Connected to their Communities. Danny Davis will contact the Legion to see who is in charged of the Seniors Committee. No update.

2. Action Required: Mike Legault said we had the defibrillator course, but it is not at the activity centre yet. Mike Legault will contact Frank May to find out when it will be here. On April 17, 2014 Mike Legault said the AED has arrived and he will get it installed.

3. Action Required: Mike said we need 2 signs for Hwy 522 and the East Road. Dan will advise the new numbers for the signs. No update.

4. Action Required: Peggy and the Recreation Committee have been working on the SEP Grant for swimming lessons at a local lake and activities at the activity centre. There will be 2 hours a day for each program and an extra 2 hours

for setting up by the instructors. The amount requested from the grant is \$4,203.00. The grant has to be in by March 21, 2014. No update.

5. Action Required: A letter from Canada Revenue Agency saying that they are withholding our HST refund as they said they did not receive a GST form. Peggy will fax them another copy. Peggy had to get the auditors to fill out another form and faxed to Canada Revenue Agency April 14, 2014.

Old Business Complete:

Complete from October 17, 2013

Decision to go ahead with lighting upgrade from Purdon's quote for a dusk to dawn light. Mike said that this will be done the week of January 20, 2014.

Complete from November 21, 2013

Mike Legault mentioned that Pat Flick has a contact for the hockey association that helps small communities with rinks. Mike Buchanan will contact Pat Flick. Luke said that Mike will not call as he had 3 tenders. Mike Legault will speak with Pat Flick. Pat Flick gave Mike Legault a contact name for the Hockey Association.

Complete from January 16, 2014

Dan Brooks is looking into the Board becoming a member of the West Parry Sound Mapping to find where properties are. Dan will go ahead with this if the cost is under \$200.00. Dan has had no response in getting them to add our Townships to the list. Dan will keep pursuing them. Dan said this is a dead end.

Regarding the 911 signs that are still outstanding. Peggy will send a reminder to them. One owner asked if they could install the signs themselves, but the Board decided they have to follow the standard operating procedure on this. Peggy is to notify the owner of the Board's decision. Dan is working on a new order list for the corporation properties as mentioned. This has already been addressed. See Critical Path.

Complete from March 20, 2014

Sandra Gendron asked about the ski trails at the activity centre. Luke will check with Mike Buchanan. Mike Buchanan said next year the snowmobile club will make ski trails at the activity centre to see if the public will be interested in this.

Correspondence

1. An email from MNR asking who to contact for potential or actual emergencies.

Action Required: Dan gave them Kerry Booth's email. None

2. An email asking who to contact for properties in arrears.

Action Required: Peggy told them to contact MPAC. None

3. An email from Ontario Ministry of Consumer Services regarding the regulation for the Ontario Underground Infrastructure Notification System Act 2012.

Action Required: Peggy will forward this to the two water boards. None

4. An email asking about the Dock Tender.

Action Required: He sent an email and said to pull him out of the tender. None

5. An email from the OPP asking what our Business number or GST number is.
Action Required: Peggy to check with Carole Mantha and if there is no number, let them know that we are an unincorporated LSB and do not have a number.
6. An email from Northern Ontario Member Recruitment Specialist to register their owned Underground Infrastructure before June 18, 2014.
Action Required: Forward to the water boards. None
7. An email from the District of Parry Sound Social Services Administration Board with their minutes of March 13, 2014.
Action Required: None
8. An email regarding Almaguin Highlands Highway Signage Project.
Action Required: See under finance
9. An email from McAfee regarding the Heartbleed Bug.
Action Required: None
10. An email with the CERB report from March 2014.
Action Required: None
11. An email from MNR regarding floodwatch.
Action Required: None
12. Letter from the Ministry of Training, Colleges and Universities for Ontario Summer Jobs Poster.
Action Required: Post these at the post offices. None
13. An email from Anderson Consulting with the links on the survey on possible closing of post offices.
Action Required: Post the report on the web page and forward to the Board. None
14. An email regarding Windows XP support ends April 8, 2014.
Action Required: None
15. A letter with the signed CERB agreement for the OPP.
Action Required: None
16. An email for the notices on the floodwatch sent to Kerry Booth and LSB.
Action Required: Let them know that just Kerry Booth should be notified.
17. An email from a real estate agent asking for a phone number.
Action Required: Dan Brooks said to let them know that we do not have that information. None

Financial:

Dan motioned to transfer the money to each committee, 2nd by Mike Legault, all in favour, motion carried.
 Dan read a letter from the Almaguin Highlands Highway Signage Project and presented the Draft Resolution.
Action Required: According to the information they had sent to us, the motion to accept the draft was not accepted by the Board for forming a committee and installing a sign. Dan will contact them and let them know the Board's decision. None

Marketing:

None

Safety: Mike Buchanan asked to get a copy of the Fire Contract.
Action Required: Peggy will send a copy.

Library: None

Recreation: Mike said that the area at the activity centre has to be cleaned up and put the mats away.
Action Required: Darryl Johnson will issue us a final bill for this. None

Infrastructure: None

New Business: Pat Flick gave Mike Legault the contact name for the hockey association.
Action Required: Mike Legault will write a letter to see if they can donate any equipment.
Danny Davis will leave for summer employment.
Action Required: The Board has decided to grant him a leave of absence and upon his return he will complete his term on the board. Motion by Dan Brooks, 2nd by Mike Legault, all in favour, motion carried.
Rogers sent an email saying they got the approval from the Planning Board for the telecommunication towers and will keep us in the loop.
Action Required: None
Mike Legault checked that contractors with no employees will be exempt from WSIB.
Action Required: None
The tender for grass cutting will be issued and will close on May 13th, 2014.
Action Required: Opening of tenders and a bylaw will be issued at the next meeting.

Pay Bills: 9 bills presented to be paid.

Karl Walters \$1,337.00 (webhosting)
George Walters \$225.00 (blog)
The City of Thunder Bay \$ 41.67 (Taxes)
Rod Hampel \$1,956.91 (Snowplowing & Sanding)
Argyle Fire Department \$171,300.00 (Fire Services)
Darryl Johnson \$1,020.00 (Rink Attendant)
Bell Canada \$73.60 (Phone & Internet)
The following bills have already been paid
Hydro One \$384.66 (activity centre hydro)
Bell Canada \$73.61 (Phone & Internet)

Action Required: Motion to pay bills by Mike Buchanan, 2nd by Mike Legault, all in favour, motion carried.

Public Comment: "Question from the floor:" asked why the attendance for community members is not recorded.

Action Required: Dan Brooks said according to the guidelines you only have to record the attendance for the election and the budget meetings. None

Next meeting will be on Thursday, May 15, 2014 at 7:30 p.m.

9:30 p.m. - Motion to adjourn the meeting by Mike Legault, 2nd by Mike Buchanan, all in favour, motion carried.

Prepared By
Peggy Whitehead
Peggy Whitehead
Secretary-Treasurer

Posted on April 24, 2014