

ARGYLE COMMUNITY LIBRARY MINUTES

FEB 22, 2016

WELCOME: From Patti at 1:08 p.m, members present: Patti O'Handley, Kim Summers, Dianne Feasby, Dan Feasby, Steve Davis

Absent: Jennifer Fry, Erin Lambert, Sandi Johnson, Marva Jackson

MINUTES FROM PREVIOUS MEETING: Correction to be made-Dianne & Erin were absent, motioned by Dianne, seconded by Dan, carried.

TREASURER'S REPORT: Balance \$10,177.85, Dianne to add Argylecommunitylibrary@hotmail.com to mail report to along with members.

REPORT TO CEO: None

OLD BUSINESS :

1. VOLUNTEER SCHEDULE: Looking good will email out available dates to be filled.
2. WISHLIST: Grant to be spent by March 25, Buy 1 set of headphones, 1 Hard case for projector, Legal size flat bed scanner, Dan will purchase and complete paperwork. Motioned by Kim, seconded by Dianne, carried.
3. UPDATE FROM LSB: Steve said Darryl Rogerson may possibly present a new program suggestion at a later date.
4. ORDERS FOR APPROVAL: Chapters Indigo \$14.27, \$189.78, Jennifer owes \$281.35, that is past due. Projector\cable \$875.45. Motion to pay these bills, Kim, seconded by Dianne, carried.
5. OVERDRIVE: Payment has been made, possibly see if the grant will cover this.
6. LIBRARY POLICY & PROCEDURES; Kim provided a revised copy to all members to look over and to make any further suggestions at next meeting, update lending forms and email contact list.
7. DVD NEW PROCESS: Completed by Kim with help from Michele Weller
8. FOREST OF READING: Ask Jennifer if the prizes have been purchased with the money supplied ?
9. TD SUMMERS READING PROGRAM: Hours we will be running it, who will be in charge of running it ..possibly ask Jesse Clapperton if he is interested again.

10. OLA PUCHASES: ??

NEW BUSINESS

1. BOOK & DVD ORDERING: Kim has been purchasing DvD's regularly, Kim will also be placing book orders on a monthly basis. The board has decided that all new purchases will be brought to the library and remain in the office until catalogued. Books are to be stamped with the Argyle Community library stamp and dated. Our proper mailing address is to be used : box #82, Port Loring, ON P0H 1Y0. Cataloguing will be maintained by Marla, Marva , Kim and Jennifer.

2. OLSN VISIT: Thursday Feb 25, 2016 @ 4 pm

3. OVERDUES: Community Library property needs to be our responsibility, overdues are tidying up nicely! Good Job Dianne!

MEETING ADJOURNED AT 2:30 pm, motioned by Steve, seconded by Kim

NEXT MEETING: Tues March 22, 2016 @ 9:00 a.m