

Argyle Community Library Board Meeting Minutes June 14, 2017

Present: Sandra Gendron, Dan Feasby, Dianne Feasby, Marva Jackson, Karen Wassink, and Jennifer Fry

Absent: Patti O'Handley, Kim Summers

Welcome: to the Board Members from Dianne Feasby at 9:05 am.

Minutes from May's Meeting: to be approved at next meeting.

Treasurer's Report/Petty Cash: balance forward \$7,159.33, petty cash \$600.00. HST adjustment of \$18.59. Marva motions to accept. Sandra seconds. All in favour.

Report to the CEO: report for June to be emailed to board by Jennifer Fry.

Old Business from Minutes:

A. Volunteer schedule: Summer hours are Tuesday's 9-12pm and Wednesday's 9-2pm. Please sign up, we need at least 2 or more volunteers working this summer on a shift. New hours on the school notice board outside for summer. (Marla Booth)

B. Wish List: Deferred.

C. Update to LSB: request to have library community hours on the LSB Board.

D. Orders for Approval for payment: no orders. No approvals.

E. Programs for library: visit by Author Eric Walters deferred until fall. Computer classes deferred until fall, except a signup sheet for interest will be in library for summer.

F. Book Fair: delivered on June 27th and pick up on September 12th. Need a couple of volunteers on to run fair and library check-outs. Looking for students to help and receive their community hours. (interested students, Michaela Reading & Hannah Fry) Dianne Feasby to provide cash float, and there is an inventory list of books sold. Books come with a Debit/Credit machine – volunteers will need to know how to use.

G. Overdues: deferred.

H. Interoffice lending: all returned.

I. TD Summer Reading Program: interested candidate, Jesse Clapperton. Program will be held at the Community Centre at no charge. Jesse needs to be contacted and given material. Posters need to be put around the community.

J. Website and training: deferred.

K. Forest of Reading: the program is all complete. The forest books are now on the library shelves, not on display.

L. Adult Evergreen reading program: waiting confirmation of order.

M. Any other old business: none.

New Business:

A. Summer orders for new books: a motion for Marva Jackson to investigate new vendors and prices of books, including shipping & discounts. Karen Wassink motions, and Marva Jackson seconds. All in favour.

B. Any other new business:

- **Training interested volunteers to catalogue:** Marla Booth will co-ordinate times with Karen Wassink and Ann Short to train and teach cataloguing practices over the summer at the community library.
- **Book orders:** Sandi motions to approve confirmation of existing orders through Chapters and to approve to proceed with a new order with a new supplier – Whitehots. Dan Feasby seconds. All in favour.

NEXT MEETING will be scheduled on: September 18th, @ 9am

Please keep in mind that we need 5 members for an official meeting.

ADJOURNMENT: Motion to adjourn meeting. Moved by Dianne Feasby and seconded by Dan Feasby @10:05 am. All in favor. Carried.