



Argyle Fire Department

Directors Meeting Minutes

October 18, 2016

Attending: Robert Hampel, Christopher Ballard, Tracey Watson, Shane Hamilton, John Wassink, Barry Bussey, John Rausch, Donny Parolin, Trish Johnson, Steve Davis and Peggy Whitehead

Meeting brought to order at 7:10 p.m. by Robert.

Outstanding from February 18, 2015

1. Waiting for the "D" license and this has 3 parts; medical, written and driving – **no update**. Hopefully in the next 3 to 4 weeks. As of October 18th, Christopher said we are very close.

Outstanding from April 15, 2015

1. The roof on the ambulance building needs to be replaced. Kerry will look at this. Kerry said it is not leaking. Kerry and Shane will check after fire practice. On October 18th, the Board decided they will tender it out and to quote on shingles and tin for the roof to be done next spring. Christopher will do up a tender.

Outstanding from May 20, 2015

1. A letter from Tanya Buchanan regarding the vacant properties that the LSB billed for fire services, Tracey and Christopher will look into this. Tracey said they are working on this. Kerry asked Tracey and Christopher if they are willing to look after the 911 and said they should present an operating guide to the LSB. As of October 20, 2015 Steve Davis said they are having a committee meeting on November 17th to discuss the SOP for 911. Christopher said there is a contract coming from the LSB. Steve said there will be a meeting possibly the first Thursday in May. As of May 18th Kerry mentioned that Christopher and Tracey should not volunteer for installing signs, as this is in the LSB budget. Next meeting should be the week of June 27th. As of August 16th, Steve said the motion for the revised SOP for 911 will be passed at the next LSB meeting and a contract will be given to the Fire Department. A bill for 26 signs will be given to the LSB. As of October 18th, Christopher and Tracey worked with the LSB to take over the installing of signs. They are waiting for a contract for the fire department from the LSB. Next year Christopher will train another member for the signs. Christopher said the LSB paid \$2600.00 to the Fire Department for 26 signs. The fire department paid \$50.00 to the installer and \$50.00 stayed with the Fire Department for the use of their truck. Shane approved the payment to Tracey for \$1300.00 for the sign installation, 2nd by Robert, all in favour, carried. Trish said the 911 log is not up to date and Christopher said he will put the updated list on the computer. I am to send the completed data base instead of just a few changes.



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Outstanding from September 15, 2015

1. Luke was to look into getting a Thermal Imaging Camera - **tabled till Luke lets us know**. Shane said he got one at Canadian Tire for around \$400.00 and it works great. Christopher asked Shane to bring it in so they could take a look at it. Tracey said they are \$449.00 at Canadian Tire; Shane will try to get us a camera like his for around \$350.00. Kerry said to go ahead and buy it. As of May 18th Kerry said to check the flyer and when it is on sale email the Board to see if someone can pick it up – **no update**.

Outstanding from December 16, 2015

1. Kerry said OFM wants to draw up an agreement for the Fire Department and the Local Services Board to sign. This will probably take place in January or February, but will keep the LSB informed. As of March 16th, Kerry has talked to Brent and he will wait until Darrell and Mike return. October 18th Christopher was talking to Brent tonight and will find out a date when he can meet with the whole board. LSB cannot have another agreement with the OFM. The Fire Department wants to keep it as interior attack fire department.

2. There will be a police check on all new members going back to January 1, 2015. Brent said that OFM has no requirements, but some Fire Departments have done this. The OFM said a letter to the OPP saying why they need a check. Kerry said we will do this. If anyone wants an application, you are to refer them to Christopher and then they will get a police check before they get an application. October 18th that it will be the board's decision to join the fire department. John Wassink said he would get the forms from OPP.

Outstanding from March 16, 2016

1. A quote from Jamie Matthews for the new oil tank, \$2200.00 with a \$1600.00 deposit. Kerry said to let Jamie know not to install until we let him know. Kerry will contact Jamie. Tracey will advise Jamie as of September 20th. October 18th, Tracey said he is working on this.

Outstanding from May 18, 2016

1. Tracey asked if we had a credit card. Kerry will check with the bank for a prepaid credit card. Tracey brought in an application and I will work on getting this filled out. The application has been sent in and I am just waiting.

2. Tracey mentioned o-rings for fire trucks and John mentioned connectors for filling trucks. Kerry will order. Robert said we should have 75; 25 for each station. Christopher said he will check on this and also the bunker gear and hoses are on the way.

Outstanding from June 21, 2016

1. Waiting for clarification on a driving course from OFM. The paperwork has to be straightened out - ongoing.



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Outstanding from August 16, 2016

1. Christopher will call Herby Cole regarding Lincoln Fire Departments used equipment to see what they have. Christopher will give him a list – no update.
2. Running boards on Pump 2. Kerry suggested putting a board bolted on temporarily and cutting out new metal to replace the old – no update.
3. John said tanker 3 there is some rust spots that should be fixed. They will try and spray it till after winter – no update.

Outstanding from September 20, 2016

1. John said they need a nozzle for the truck to pump water from a pond for grass fires instead of taking the water from the truck. Kerry will ask OFM for a nozzle. Christopher will check.
2. A quote for a tarp to keep it covered – no update.
3. Shane is to check the plugs and the heaters at Trash & Treasure – no update.
4. Sign on the hall, Christopher will look after this – no update

Complete from September 20, 2016

Shane asked why they weren't notified about the hose testing job. Kerry said that for paying jobs they have to bring it to the board. Christopher said that he randomly called 5 people to see if they wanted to do the job.

Robert will review at the practice about the last 2 fire calls.

New Business

Tracey has completed the Fire Prevention at the school, but has to get the prizes for the kids, talking at two senior's lunch and posting on face book. Fire drills done and will change the sign.

Shane said the door is complete at station 3.

John asked if the roads board could have their meeting at station 3 and the board agreed.

John suggested painting the building.

Christopher explained that Trish was not covered by WSIB as a dispatcher, and asked Trish to be a member of the Fire Department and Trish agreed.

H Tank tested cascade and all passed.

SPI did testing and OFM requires this every 6 months. The cost was \$891.00 for 6 months, approved by Shane, 2nd by Tracey, all in favour, carried. This will be added to the budget.



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Trish asked Peggy if she could get 757-3314 Arnstein FH removed from the phone book.

The board needs a representative from Loring, as there is to be one in each station and the Chief. Christopher will look into this as we have 1 in station 3, 2 in station 2 and none in station 1.

Received 2 letters for an inspection of oil tanks at Golden Valley and Arnstein stations, Peggy will ask Jamie to do this.

Correspondence

Magazine

Financial Statement for September 30, 2016

Pay Bills – There was a problem with the Honorarium cheques and Christopher will look into this.

Adjourned **9:00 p.m.**

Next meeting will be on Tuesday, November 15th, 2016 at 7:00 p.m.