



# **Argyle Fire Department**

## **Directors Meeting Minutes**

**July 19, 2016**

**Attending:** Robert Hampel, Tracey Watson, Shane Hamilton, John Wassink, Christopher Ballard, Peggy Whitehead and Steve Davis

Meeting brought to order at 7:05 p.m. by Robert.

### **Outstanding from October 15, 2014**

1. Tim Gehrke asked with one fire hall will this decrease the trucks. Kerry said probably only one. There was a question on whether insurance rates will go up. Kerry will talk to Dave Thomas and discuss with him on a joint fire hall and ambulance. Waiting to see if the ambulance will continue after June 2015. Kerry said the ambulance is here with an 8 hour shift and a 16 hour call back. Kerry asked the LSB about a fire hall/ambulance building and they said to get a cost analysis and told Dave Thomas. Tim mentioned about the Library, if it would be possible for this to be part of building and part of the cost. Kerry said that the grant they get goes for books, etc. and it is better that they are in the school. Kerry said tentatively on September 16<sup>th</sup> a town hall meeting will be held to see if the community wants to go ahead with a combination fire hall/ambulance. Kerry will present last year and present expenses for the 3 fire halls for the meeting. Posters will be put up for this. As of September 15<sup>th</sup>, Kerry will try for the end of the month. As of October 20, 2015, Kerry, Al Dare and Steve Davis have someone to do a drawing for the new building. It will be no charge, but there might be some cost for her insurance. There probably won't be a town hall meeting till the new year. Ava will design building plans for free and if we decide to go ahead she will need money for the insurance. With a new building it has to be disaster proof and Powassan said it will be around 1.3 million - **this will be tabled until after the plans are done.**

### **Outstanding from February 18, 2015**

1. Waiting for the "D" license and this has 3 parts; medical, written and driving – **no update.**

### **Outstanding from April 15, 2015**

1. The roof on the ambulance building needs to be replaced. Kerry will look at this. Kerry said it is not leaking – **tabled until July 2016.**

### **Outstanding from May 20, 2015**

1. A letter from Tanya Buchanan regarding the vacant properties that the LSB billed for fire services, Tracey and Christopher will look into this. Tracey said they are working on this. Kerry asked Tracey and Christopher if they are willing to look after the 911 and said they should present an operating



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guide to the LSB. As of October 20, 2015 Steve Davis said they are having a committee meeting on November 17<sup>th</sup> to discuss the SOP for 911. Christopher said there is a contract coming from the LSB. Steve said there will be a meeting possibly the first Thursday in May. As of May 18<sup>th</sup> Kerry mentioned that Christopher and Tracey should not volunteer for installing signs, as this is in the LSB budget. Next meeting should be the week of June 27<sup>th</sup> – **no update.**

### **Outstanding from September 15, 2015**

1. Luke was to look into getting a Thermal Imaging Camera - **tabled till Luke lets us know.** Shane said he got one at Canadian Tire for around \$400.00 and it works great. Christopher asked Shane to bring it in so they could take a look at it. Tracey said they are \$449.00 at Canadian Tire, Shane will try to get us a camera like his for around \$350.00. Kerry said to go ahead and buy it. As of May 18<sup>th</sup> Kerry said to check the flyer and when it is on sale email the Board to see if someone can pick it up – **no update.**

### **Outstanding from December 16, 2015**

1. Kerry said OFM wants to draw up an agreement for the Fire Department and the Local Services Board to sign. This will probably take place in January or February, but will keep the LSB informed. As of March 16<sup>th</sup>, Kerry has talked to Brent and he will wait until Darrell and Mike return – **no update.**

2. There will be a police check on all new members going back to January 1, 2015. Brent said that OFM has no requirements, but some Fire Departments have done this. The OFM said a letter to the OPP saying why they need a check. Kerry said we will do this – **no update.**

3. Peggy is to contact Bell again and see if they can give us a deal. I called and the contract does not end until September, but I got them to remove 2 long distance preferred pak. The internet I am still checking, Kerry suggested that we go with Tek Savvy. They said we could have a free month, but John said he would call and see if he can get a better deal. The phones are on a contract until September and said we can call in August – **on going.**

### **Outstanding from February 17, 2016**

1. John got a quote for a snow guard for station 3, \$180.00 plus tax. John and Shane said they will install it. Kerry told John to buy it before September. John got this and is just waiting to be installed.

2. Canada Revenue sent 4 letters back regarding HST Rebate saying the credit was disallowed. I will contact them and advise. I checked and mailed back. On April 13<sup>th</sup> CRA called and they want to do an audit for October 1, 2014 to March 31, 2015. I had emailed Kerry on a couple of questions and they said to wait for Kerry to reply. The reply has to be sent by **April 28<sup>th</sup>** or they may change the rebate claim to zero. As of May 18<sup>th</sup>, CRA will be issuing a rebate for 2011/2012, 2013/2014 &



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2014/2015. I have to send 5 bills for 2010/2011 for the highest paid HST. We have received the cheques, but the name that Canada Revenue has does not match. Sent letter and cheques back to get this changed. As of July 19<sup>th</sup>, CRA called and changed our business number and will look at issuing the cheques that I returned.

### **Outstanding from March 16, 2016**

1. A quote from Jamie Matthews for the new oil tank, \$2200.00 with a \$1600.00 deposit. Kerry said to let Jamie know not to install until we let him know. Kerry will contact Jamie – **no update**.

### **Outstanding from April 20, 2016**

1. Tracey said she will have to order more summer brochures to put in stores to give to cottagers, as she ran out last year. Tracey has ordered and has handed brochures out at the senior's lunch. Talk to the Principal at the school for a fire drill on Friday. Brent is checking to see if Tracey can get another kit for free. Before school ends Tracey will have a fire drill or an assembly and hand out the brochures. As of July 19<sup>th</sup> Tracey will order more.

### **Outstanding from May 18, 2016**

1. Tracey asked if we had a credit card. Kerry will check with the bank for a prepaid credit card. Tracey brought in an application and I will work on getting this filled out.

2. Tracey mentioned o-rings for fire trucks. Kerry will order – no update.

3. John mentioned connectors for filling trucks, OFM to give us a price.

### **Outstanding from June 21, 2016**

1. Waiting for clarification on a driving course from OFM.

2. Kerry said to get everyone's boot size and gloves to order along with bunker gear – **no update**.

### **Complete from August 18, 2015**

John asked about a dry hydrant on Little River Road, Kerry asked John to check on this to see if it will work and bring a report to the next meeting. John checked and said that it looks like it will not work.

### **Complete from June 16, 2016**

John obtained pricing for the pylons for driver training.

John will ask T & T to set a price for taking garbage to the dump and let the Board know to see if it will be okay.

The LSB asked if they could put our minutes on the web and the Board agreed.



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Christopher will check in house to clean station 1 for bids. Karine Dobbs bid was \$20.00/hour for the first 2 months and then negotiate and Jeff Gidden was \$125.00 the first cleaning and then \$100.00/month. The board awarded the tender to Karine. Christopher will notify Karine and Jeff.

### **New Business**

John mentioned that since we are open to the public and the minutes are on the website, maybe we should be looking at a place that is more accessible.

Shane said the water packs are not working properly. Barry will check.

### **Correspondence**

Received donations in memory of Syd Davis.

2 magazines

Letter from AECOM – I will send a copy to Luke Legault

Financial Statement for June 30, 2016

Pay Bills

**Adjourned at 7.55 p.m., Next meeting will be on Tuesday, August 16<sup>th</sup>, 2016 at 7:00 p.m.**