



Argyle Fire Department

Directors Meeting Minutes

May 8, 2019

Attending: Andy Hutchins, Matt Williams, Kelly & Vernon Hutchins, Luke Legault, Cindy Dobbs, Elaine Dare, David Their and Peggy Whitehead

Meeting brought to order by Andy at 7:00 p.m.

Outstanding from May 20, 2015

1. Waiting for the LSB to do the revised 911 SOP, Tanya said they are starting a committee and would like someone from the fire department to be on there that is familiar with dispatch and the data base. Andy will check and advise – **ongoing**.

Outstanding from March 20, 2018

1. Christopher is checking with Hydro One (Brittany) saying that the Fire Department should be reimbursed for fires on hydro poles the same as the MNR fires. Christopher has sent a bill to Hydro. Peggy is to send another bill. As of October 18th, Christopher received a call from Hydro and said that they would need a bylaw from the LSB saying that the Fire Department can collect revenue from Hydro. Christopher will check with MNDM to see if this is possible. As of November 20th, Christopher said the fire chief in South River gave him the wording for their bylaw and will forward this to Tanya. Tanya said that the LSB only does a contract with the fire department, the LSB has no authority to do a bylaw. Luke said he will contact the South River Fire Department to ask more information. The fire department can do a bylaw as they are their own corporation and Luke will try to get the wording of the bylaw from South River - **ongoing**.

Outstanding from June 19, 2018

1. Elaine Dare said that they need more space at T&T. Elaine will prepare a tender and will be reviewed at the next meeting. After much discussion it was decided that instead of a tender a proposal will be done to add an extension to Trash & Treasure and will be ready for the next meeting. As of March 20, 2019, there was a discussion amongst the Board and Elaine. It was decided she will get a drawing for the addition and bring it back to the meeting next month. Elaine mentioned about the church that was for sale and they might be able to rent it if no interest in the property by June. Andy and Elaine will check with David Sheepway to see what T&T is worth. Elaine said they decided against the church and they are working on another proposal. Cindy Dobbs will be attending the meetings from now on and will bring the proposal to the next meeting.

Outstanding from August 21, 2018

Mutual aid radio, someone is scanning to find out our frequency. We have applied for a new frequency and working with Spectrum to get it changed. When they come in for this we have to have all pagers changed at one time. Andy will check and get a cost. The cost will be \$780.00 for the



Argyle Fire Department

Directors Meeting Minutes

paggers, handheld, dispatch and truck radios. This is complete, but they are having issues with the paggers and a problem with the radio, Andy will check with Spectrum – **ongoing**.

Outstanding from October 16, 2018

1. Andy said the siding is coming off on the back of the ambulance building. Asking volunteers to put the siding back up on the building. Christopher will put this on face book. The Board decided that a few volunteers from the fire department will look after this. They are also going to clean up the yard and looking at removing the red container – **ongoing**.

Outstanding from November 20, 2018

1. Andy will advise Ultramar no more deliveries at station 2 so they can level the tank. Kelly made a motion to purchase gravel, 2nd by Matt, all in favour, motion passed. Vernon will check and see how much gravel we will need.

Outstanding from January 15, 2019

1. John asked if we could get the kit that goes with the jaws-of-life incase the battery needs charged to plug into the generator. Andy said the kit is in production, but no price yet – **ongoing**

Outstanding from March 20, 2019

1. Andy mentioned life jackets at a price of \$290.00 from Salus Marine and \$370.15 from A.J. Stone. John is working on an SOG for boat operations and Andy said we should have 5 hours of training. A demo life jacket will be sent that is one size fits all. Small pleasure craft license and fire fighters can wear reds in the boat not their bunker gear to be included in the SOG. Luke mentioned that the paramedics received new floating suits and will find out what they will be doing with the old ones.

Outstanding from April 24, 2019

1. Andy said the tower price was budgeted for \$13,500.00. Andy got a quote from Spectrum at \$21,475.85 and Northern Rigging & Tower at \$19,368.11. For Spectrum they might be able to lower the price on the tower. There was a refund from MNR for \$5,500.00 and the balance would come out of equipment. Motion by Matt to go ahead with Spectrum, 2nd by Kelly, all in favour, motion passed. As of May 8th, there was a discussion on tower base and it would be an extra \$4,500.00 and questions on the antenna. Andy will get Northern Rigging to do a site inspection for the tower and also Steels Communications for the Antenna.

2. Andy suggested to do some small repairs and painting at the stations and will ask some volunteers for this.

3. Elaine asked if the following questions could be asked to the insurance to make sure that the volunteers at T & T are covered.

-Are the volunteers at T & T covered for liability?



Argyle Fire Department

Directors Meeting Minutes

-Can they be sued, for example if they sell a chair and it breaks and someone gets hurt?

Complete from November 21, 2017

Christopher asked Stephen if the LSB would take over the helipad contract and to be put at the new property by the rink. As of November 20th, Debbie Keetch said at the LSB meeting that it was not in our powers. Tanya will check with MNM to see if it could be housed on the LSB property. Christopher will contact Ornge to find out their requirements. The contract has to be renewed in April. Andy said the Helipad is staying put and is complete until further notice.

Complete from November 20, 2018

Christopher said at station 2 the diesel tank's cement pads is sinking as the ground is eroding. Christopher and David will look into this and advise. David suggested putting up a lean-to with 4x4, patio stones and he can use steel from the old roof to divert water away from the pad. The Board said to go ahead but wait until the ground thaws.

Complete from March 24, 2019

Trash & Treasure has been leaking along the sides of the building and has to be repaired. Motion by Kelly to do a tender, 2nd by Luke, all in favour, motion passed. There was only one bid on the tender and that was Thier Renovations at a cost of \$2,800.00 plus tax. If any complications when they remove the existing metal David is to come back to the Board for their approval. Motion to approve Thier Renovations by Luke, 2nd by Matt, all in favour, motion passed.

Elaine Dare said as of April 20th they have raised \$4,890.00 including expenses. As of May 8th, they are at \$6,000.00.

Elaine asked about WSIB for volunteers, Peggy will check into this. Elaine gave the Board their schedule and the names of volunteers. Peggy checked and they said that only WSIB for paid employees.

New Business

Elaine said there are 3 more volunteers at T & T, which brings a total of 54 volunteers.

Kelly said they need a battery for the portable pump at station 3, Andy said to call Robert.

Kelly said that station 3 needs a power washer and she has a used one for \$200.00. Kelly declared a conflict and the rest of the Board agreed to purchase it.

A 2013 ambulance vehicle has been given to the Fire Department and they are going to use this as the new fire and rescue vehicle. They have to get it certified and remove stickers. The new stickers will be approximately \$178.00 plus tax and the Board all agreed. Matt said he will help with the stickers, but not until July or August.



Argyle Fire Department

Directors Meeting Minutes

Andy said the signs for no burning to be put up and removed for the winter. Dave has made a drawing to install the signs and Andy will order the material and will get volunteers to help install the signs.

3 bids received for the grass tenders, Luke declared a conflict. The bids were Albert Lamb at \$155.00, Thier Renovations at \$105.00 and Mike Legault at \$80.00. Motion to accept Mike Legault's bid at \$80.00/cut and trim by Matt, 2nd by Kelly, 2 in favour, Luke abstained, motion passed.

Correspondence

3 magazines

Flyer for National Fitness Products

Letter acknowledging receipt of application for small vessel registry

Financial Statement of April 30, 2019

Pay Bills

Adjourned at 9:30 p.m.

Next meeting will be on Tuesday, June 18, 2019 at 7:00 p.m.