



Argyle Fire Department

Directors Meeting Minutes

April 24, 2019

Attending: Andy Hutchins, Matt Williams, Kelly & Vernon Hutchins, Luke Legault, Mike Legault, John & Karen Wassink, Elaine Dare, Tanya Buchanan, Kerry Booth and Peggy Whitehead

Meeting brought to order by Andy at 7:01 p.m.

Outstanding from May 20, 2015

1. Waiting for the LSB to do the revised 911 SOP, Tanya said they are starting a committee and would like someone from the fire department to be on there that is familiar with dispatch and the data base. Andy will check and advise.

Outstanding from November 21, 2017

Christopher asked Stephen if the LSB would take over the helipad contract and to be put at the new property by the rink. As of November 20th, Debbie Keetch said at the LSB meeting that it was not in our powers. Tanya will check with MNDM to see if it could be housed on the LSB property. Christopher will contact Ornge to find out their requirements. The contract has to be renewed in April – **ongoing**.

Outstanding from March 20, 2018

1. Christopher is checking with Hydro One (Brittany) saying that the Fire Department should be reimbursed for fires on hydro poles the same as the MNR fires. Christopher has sent a bill to Hydro. Peggy is to send another bill. As of October 18th, Christopher received a call from Hydro and said that they would need a bylaw from the LSB saying that the Fire Department can collect revenue from Hydro. Christopher will check with MNDM to see if this is possible. As of November 20th, Christopher said the fire chief in South River gave him the wording for their bylaw and will forward this to Tanya. Tanya said that the LSB only does a contract with the fire department, the LSB has no authority to do a bylaw. Luke said he will contact the South River Fire Department to ask more information. The fire department can do a bylaw as they are their own corporation and Luke will try to get the wording of the bylaw from South River - **ongoing**.

Outstanding from June 19, 2018

1. Elaine Dare said that they need more space at T&T. Elaine will prepare a tender and will be reviewed at the next meeting. After much discussion it was decided that instead of a tender a proposal will be done to add an extension to Trash & Treasure and will be ready for the next meeting. As of March 20, 2019, there was a discussion amongst the Board and Elaine. It was decided she will get a drawing for the addition and bring it back to the meeting next month. Elaine mentioned about the church that was for sale and they might be able to rent it if no interest in the property by June. Andy and Elaine will check with David Sheepway to see what T&T is worth.



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Outstanding from August 21, 2018

Mutual aid radio, someone is scanning to find out our frequency. We have applied for a new frequency and working with Spectrum to get it changed. When they come in for this we have to have all pagers changed at one time. Andy will check and get a cost. The cost will be \$780.00 for the pagers, handheld, dispatch and truck radios – **ongoing**.

Outstanding from October 16, 2018

1. Andy said the siding is coming off on the back of the ambulance building. Asking volunteers to put the siding back up on the building. Christopher will put this on face book. The Board decided that a few volunteers from the fire department will look after this – **ongoing**.

Outstanding from November 20, 2018

1. Christopher said at station 2 the diesel tank's cement pads is sinking as the ground is eroding. Christopher and David will look into this and advise. David suggested putting up a lean-to with 4x4, patio stones and he can use steel from the old roof to divert water away from the pad. The Board said to go ahead but wait until the ground thaws. – **tabled until spring**.

Outstanding from January 15, 2019

1. John asked if we could get the kit that goes with the jaws-of-life incase the battery needs charged to plug into the generator. Andy said the kit is in production, but no price yet – **ongoing**

Outstanding from February 20, 2019

1. Mike Clapperton is working on the prices for the tower-this will be discussed under new business.

Outstanding from March 20, 2019

Andy mentioned life jackets at a price of \$290.00 from Salus Marine and \$370.15 from A.J. Stone. John is working on an SOP for boat operations and Andy said we should have 5 hours of training. A demo life jacket will be sent that is one size fits all. Small pleasure craft license and fire fighters can wear reds in the boat not their bunker gear to be included in the SOP.

Complete from April 15, 2015

The roof on the ambulance building needs to be replaced. Kerry will look at this. Kerry said it is not leaking yet. Kerry and Shane will check after fire practice. On October 18th, the Board decided they will tender it out and to quote on shingles and tin for the roof to be done next spring. Christopher will do up a tender. I will email the tenders to the Directors so they can make a decision. The Board awarded the tender to Klink Enterprise/Mike Legault to install a steel roof on the ambulance building at a rate of \$3,630.00 plus tax. Tabled until October 1, 2018, Mike Legault along with Thier Renovations will complete the roof. David said that since the price of steel has gone up the quote for



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the ambulance roof will be \$4,000.00 plus tax. Also he recommended an underlay for ice & water at \$275.00 and strapping at \$140.00 and this would be purchased from Castle and David will install at no charge. The Board all agreed to go ahead with this.

Complete June 19, 2018

Christopher got 3 quotes for tanker 1 at \$275,000.00. Another option he said that he could get a 2018 potable water tanker at \$175,000.00 including lights, sirens and hose bed. The paint/wrapping would be extra. Christopher will email the requirements to the board and possibly sign the contract at the next meeting. The board had some questions on the truck and Christopher will have more pictures and information for the next meeting. There was a discussion on the beams and looking at used vehicles. As of February 20th, Andy will see if he can get another quote. Andy got a quote from Dependable for a price of \$289,650.00 plus HST including the pump and another one from Darch Fire at \$430,000.00. Motioned by Luke to order the truck from Dependable, 2nd by Kelly, all in favour, motion passed.

Complete from October 16, 2018

Taylor asked about squirt packs, Christopher will look into this. Kelly said we need 2 packs now to be ready for the spring. Andy will check at the convention in March.

Complete from February 20, 2019

Two 4x8 signs will be ordered from North Bay Signs and will be placed at station 1 and 3. They will say no day time burning from April 1 to Oct 31. John will order.

Complete from March 20, 2019

Andy got a quote for a yellow spot light to be installed in the command truck. A.J. Stone \$255.00 and Fire Alert \$310.00, Andy will check at the convention.

New Business

Andy said the tower price was budgeted for \$13,500.00. Andy got a quote from Spectrum at \$21,475.85 and Northern Rigging & Tower at \$19,368.11. For Spectrum they might be able to lower the price on the tower. There was a refund from MNR for \$5,500.00 and the balance would come out of equipment. Motion by Matt to go ahead with Spectrum, 2nd by Kelly, all in favour, motion passed.

Trash & Treasure has been leaking along the sides of the building and has to be repaired. Motion by Kelly to do a tender, 2nd by Luke, all in favour, motion passed.

Andy suggested to do some small repairs and painting at the stations and will ask some volunteers for this.

Elaine Dare said as of April 20th they have raised \$4,890.00 including expenses.



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Elaine asked if the following questions could be asked to the insurance to make sure that the volunteers at T & T are covered.

-Are the volunteers at T & T covered for liability?

-Can they be sued, for example if they sell a chair and it breaks and someone gets hurt?

Elaine asked about WSIB for volunteers, Peggy will check into this. Elaine gave the Board their schedule and the names of volunteers.

Correspondence

3 magazines

Interest bonus on term deposits of \$532.16 from Caisse Populaire

Letter for community risk assessment and Program updates

Letter from McIntosh Perry on comments on the Ess Narrows Bridge for design and rehabilitation

Caisse Populaire with a contest

Flyer on Who's Responding

Financial Statement of March 31, 2019

Pay Bills

Adjourned at 8:50 p.m.

Next meeting will be on Wednesday, May 8, 2019 at 7:00 p.m.