



# **Argyle Fire Department**

## **Directors Meeting Minutes**

**April 10, 2018**

**Attending:** Christopher Ballard, Andy Hutchins, Robert Hampel, Kelly & Vernon Hutchins, Tracey Watson, Mike Legault, John & Karen Wassink, Jeff Gidden, Matt Williams, Trish Buchanan, Barry Bussey and Peggy Whitehead

Meeting brought to order at 7:30 by Christopher

### **Outstanding from April 15, 2015**

1. The roof on the ambulance building needs to be replaced. Kerry will look at this. Kerry said it is not leaking yet. Kerry and Shane will check after fire practice. On October 18<sup>th</sup>, the Board decided they will tender it out and to quote on shingles and tin for the roof to be done next spring. Christopher will do up a tender. I will email the tenders to the Directors so they can make a decision. The Board awarded the tender to Klink Enterprise/Mike Legault to install a steel roof on the ambulance building at a rate of \$3,630.00 plus tax - **tabled until spring 2018.**

### **Outstanding from May 20, 2015**

1. They are waiting for the LSB to do the revised 911 SOP and to make a contract for the fire department. As of October 17<sup>th</sup>, Stephen said he will bring this up at the LSB meeting on Thursday. The LSB has issued a bylaw for the Fire Department to proceed with installing signs. The SOP is ongoing and when this is complete they will review the bylaw. LSB will sign a bylaw each year for installing signs. 2 signs have been received to install and the 911 sop is ongoing.

### **Outstanding from December 21, 2016**

1. Door seals all done at station 3 and John suggests doing the other 2. He will get a quote for this. As of September 19<sup>th</sup> Christopher will look into this. As of October 17<sup>th</sup>, Andy got a rough quote from Jesse Booth at \$4,700.00 for weather stripping and a new door at Station 2. The Board suggested getting another quote to have something to compare. Andy said he phoned 3 other contractors and did not receive any quotes. The tender went to Jesse and waiting to be installed. As of Feb 20, 2018, the Board decided to leave the big door until next year, but they still want the seals done this year and also the 4 season door. As of April 10<sup>th</sup> Christopher will check with Jesse.

### **Outstanding from October 17, 2017**

1. Waiting for A.J. Stone to install the new cascade system to meet Ministry of Labour compliance – ongoing.



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### **Outstanding from November 21, 2017**

Christopher asked Stephen if the LSB would take over the helipad contract and to be put at the new property by the rink – **no update.**

### **Outstanding from December 19, 2017**

A question was brought forth on who does the cleaning? Christopher said that there should be a tender yearly and he will make one up for station 1 – **no update.**

### **Outstanding from January 16, 2018**

Andy received 2 quotes for overalls that are fire resistant rated, one from Marks Work Warehouse \$170.00 and one from Trans Canada \$209.50, plus \$22.00 for the emblem. Christopher said to order 4 different sizes to try. Also to get the old overalls cleaned. Andy has been notified that the coveralls are not available and they have offered him a discount of \$50.00 on each.

### **Outstanding from March 20, 2018**

1. John asked when we will be doing another CPR and First Aid Course as Gilbert had asked him. Mike Legault will check with Luke and let the Board know. The cost would be \$120.00/person. Christopher will check with Danny Brooks.

2. Christopher mentioned that a company called Fire Marque, which is a middle man for the Fire Department and the home owners insurance. The way this works is if there is a fire the incident report goes to Fire Marque and they proceed to go after the insurance to cover the trucks and the fire fighters that put out the fire and they reimburse the fire department minus 30% for their services. The Board agreed to investigate this further and Stephen and Christopher will meet with him. They will schedule a meeting after the 16<sup>th</sup> of April.

3. Christopher is checking with Hydro One (Brittany) saying that the Fire Department should be reimbursed for fires on hydro poles the same as the MNR fires. Christopher has sent a bill to Hydro.

4. There was a discussion regarding Port Shores and Christopher and Robert will meet with the owner and the OPP and advise the Board – ongoing.

### **Completed from November 21, 2017**

Andy said Tank 2 has some starting issues and will take this to North Bay to scan and find out what is wrong on November 28<sup>th</sup>. Starter is fixed but the backup lights are not working and was sent back

### **Complete from March 20, 2018**

Andy said the phone line should be moved to the desk where they do paperwork. They will look at this and see if someone internal can do this.



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Mike Legault mentioned that at Station 2 the filing cabinets is gone and replaced with wall files. Jeff mentioned about the driver training program and it was around \$3,000.00/person. Christopher said we will not look at this.

### **New Business**

Kelly mentioned the defibrillators that were requested by the Legion. Luke is going to check with Frank May.

Trish Buchanan said we need a Health & Safety Representative for Station 1 and Jeff Gidden volunteered.

Danny Brooks has left the position of Training Instructor, but he will be available if needed. Christopher discussed grandfathering for NFPA certification.

### **Correspondence**

PNC Flyer

OAFCA 2018 Trade Show

2 Insurance slips from OFM

Financial Statement of March 31, 2018

Pay Bills

Adjourned at 8:50 p.m.

**Next meeting will be on Tuesday, May 15th, 2018 at 7:30 p.m.**