



Argyle Fire Department

Directors Meeting Minutes

March 23, 2017

Attending: Robert Hampel, Christopher Ballard, Tracey Watson, Karine Dobbs, Steve Davis, Kyle Godin, Andy Hutchins, John Rausch and Peggy Whitehead

Meeting brought to order at 7:00 p.m. by Robert.

Outstanding from February 18, 2015

1. Waiting for the “D” license and this has 3 parts; medical, written and driving – **no update**. Hopefully in the next 3 to 4 weeks. As of October 18th, Christopher said we are very close. Christopher said that we are stopping people that do not have a DZ license from driving to calls. As of March 23rd, Dan Gendron has completed, still working on the rest.

Outstanding from April 15, 2015

1. The roof on the ambulance building needs to be replaced. Kerry will look at this. Kerry said it is not leaking yet. Kerry and Shane will check after fire practice. On October 18th, the Board decided they will tender it out and to quote on shingles and tin for the roof to be done next spring. Christopher will do up a tender. I will email the tenders to the Directors so they can make the decision. The Board awarded the tender to Klink Enterprise/Mike Legault to install a steel roof on the ambulance building at a rate of \$3,630.00 plus tax - **tabled until spring**.

Outstanding from May 20, 2015

1. They are waiting for the LSB to do the revised 911 SOP and to make a contract for the fire department – **no update**.

Outstanding from June 21, 2016

1. Waiting for clarification on a driving course from OFM, as of March 23rd, Christopher advised that there will be a defensive driving course on April 29th or May 6th, Christopher will advise.

Outstanding from August 16, 2016

1. Christopher will call Herby Cole regarding Lincoln Fire Departments used equipment to see what they have. Christopher will give him a list. Christopher has been in contact, but **no update**.
2. Running boards on Pump 2. Kerry suggested putting a board bolted on temporarily and cutting out new metal to replace the old – **no update**.

Outstanding from September 20, 2016

1. A quote for a tarp to keep tank 3 covered – **no update**.



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Outstanding from October 18, 2016

1. Tee shirts and pins for T&T to show appreciation to all the volunteers at T&T. Trish will organize a tea and give their tee shirts at the same time. They don't want tee shirts; prefer the pins – **tabled until spring.**
2. Trish asked Peggy if she could get 757-3314 Arnstein FH removed from the phone book. Christopher has done this – **tabled until the new phone book comes in.**

Outstanding from December 21, 2016

1. Dan Brooks will check to see if VFIS has a form to keep personal information on each volunteer and this will be kept in a locked file – **no update.**
2. John received a quote on flashlights of \$110.00. He will check to see what kind of batteries it takes and to see if he can get a better price on 30 flashlights. The batteries would be about \$10.00 each, so they declined. Tracey has another quote for \$89.00 with regular batteries and they might order 10 to try, waiting for Robert and Christopher to view them on the website. As of March 22nd, we are waiting for the rest.
3. Door seals all done at station 3 and John suggests doing the other 2. He will get a quote for this – **no update.**

Outstanding from January 17, 2017

1. Shane suggested keeping the old jaws of life on tank 3 at station 3 when we get the new one. Christopher said the first thing will be to check and see how much we can get for it and then decide. As of March 23rd, Andy will post on Kijiji.
2. Tracey said the MNR agreement came in and was signed and returned. MNR said OFM requested the agreement back and they are waiting on OFM.

Complete from May 18, 2016

Tracey mentioned o-rings for fire trucks. Christopher will be placing an order in the next couple of weeks.

Complete from August 16, 2016

John said tanker 3 there is some rust spots that should be fixed. They will try and spray it until after winter. John also mentioned that he is having trouble starting the tanker and if someone could look at this.

Complete from September 20, 2016

Shane is to check the plugs and heaters at Trash & Treasure and also the lights at station 2. Christopher will send another email. Chris Clelland has completed this and he volunteered his time.

Complete from October 18, 2016

The board needs a representative from Loring, as there is to be one in each station and the Chief. Christopher will look into this as we have 1 in station 3, 2 in station 2 and none in station 1. As of



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March 23rd, Shane Hamilton has resigned and Christopher nominated John Rausch to take over in Shane's place until September 30th, 2017, 2nd by Karine, all in favour, motion passed. The representative for each station, there will be a vote for representatives at the last training in September for the following fiscal year. This will be done yearly.

Complete from December 21, 2016

Christopher said he will get a quote for a vehicle mount for a 2 way radio. The board agreed to spend around \$500.00. Tracey motioned to purchase the 2 way radio at a price of \$689.25 plus tax, 2nd by Shane, all in favour, motion passed.

Complete from January 17, 2017

Leak at station 1 has been fixed by Stillar's Plumbing.

T & T needed plowed, Mike was not available so they asked Kerry. Christopher motioned for Kerry to be on call for plowing in emergencies, 2nd by Shane, all in favour, motioned passed.

Andy Hutchins will be the Equipment Officer and Luke Legault will be the Medical Equipment Officer. SCBA Containers need to be screwed down. Jesse Booth will look after this.

Luke and Ryan will be trained for fire instructors in February. Waiting to see if OFM will cover the cost, if not then the Fire Department will. Luke has completed.

Ice issue at station 1. Shane will get a quote. Christopher said he got a quote of \$3,200.00. Karine said we should have the temperature adjusted as nobody is there and to just have a space heater for the dispatch office.

Karine will purchase 25 cases of water. There will not be anymore pop purchased.

SCBA containers will be sent back when we get the new ones.

Christopher ordered batteries for the defibrillators

New Business

Andy received a quote for a boat cover from Ted for \$650.00 and from Vicki for \$725.00 to be completed in May 2017. The board decided to give the quote to Ted.

Christopher said the insurance people were in and looked at the 3 fire halls, ambulance building and T. & T. Our insurance went up about \$60.00. They confirmed that all fire fighters and volunteers would be covered under liability.

The new truck is in but there had to make room for this. Christopher had Jesse Booth do this at a cost of approximately \$7,000.00.

Decals are not allowed on trucks, but Kyle said he can get magnetic. Christopher said we will ask again next year.



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OFM contributes about \$500,000.00 (trucks, SCBA, bunker gear) to the community. Christopher will post something on face book.

Ornge agreement is in and Christopher is still working on this.

We are out of foam and DEF fluid.

Christopher said equipment replacement will be added to the next budget.

Tracey will remind the public that there are no daytime burning effective April 1st.

Peggy will look into getting a credit card for the fire department.

T & T would like us to fill out a vendor information form for the diabetes association. The board agreed not to do this and if they want to donate to T & T for the bags they can.

Kyle asked about tenders and quotes, for quotes we usually get 3 quotes on a product we require and tenders is for services we need.

Correspondence

Financial Statement for February 28, 2017

Pay Bills

Adjourned 8:25 p.m.

Next meeting will be on Tuesday, April 18, 2017 at 7:00 p.m.