



# **Argyle Fire Department**

## **Directors Meeting Minutes**

**January 17, 2017**

**Attending:** Robert Hampel, Christopher Ballard, Tracey Watson, Jeff Gidden, Shane Hamilton, Corey Drive, Karine Dobbs, Steve Davis and Peggy Whitehead

Meeting brought to order at 7:00 p.m. by Robert.

### **Outstanding from February 18, 2015**

1. Waiting for the "D" license and this has 3 parts; medical, written and driving – **no update**. Hopefully in the next 3 to 4 weeks. As of October 18<sup>th</sup>, Christopher said we are very close. Christopher said that we are stopping people that do not have a DZ license from driving to calls.

### **Outstanding from April 15, 2015**

1. The roof on the ambulance building needs to be replaced. Kerry will look at this. Kerry said it is not leaking yet. Kerry and Shane will check after fire practice. On October 18<sup>th</sup>, the Board decided they will tender it out and to quote on shingles and tin for the roof to be done next spring. Christopher will do up a tender. I will email the tenders to the Directors so they can make the decision. The Board awarded the tender to Klink Enterprise/Mike Legault to install a steel roof on the ambulance building at a rate of \$3,630.00 plus tax - **tabled until spring**.

### **Outstanding from May 20, 2015**

1. They are waiting for the LSB to do the revised 911 SOP and to make a contract for the fire department – **no update**.

### **Outstanding from May 18, 2016**

1. Tracey mentioned o-rings for fire trucks. Christopher will be placing an order in the next couple of weeks.

### **Outstanding from June 21, 2016**

1. Waiting for clarification on a driving course from OFM – **no update**.

### **Outstanding from August 16, 2016**

1. Christopher will call Herby Cole regarding Lincoln Fire Departments used equipment to see what they have. Christopher will give him a list. Christopher has been in contact, but **no update**.  
2. Running boards on Pump 2. Kerry suggested putting a board bolted on temporarily and cutting out new metal to replace the old – **no update**.



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3. John said tanker 3 there is some rust spots that should be fixed. They will try and spray it till after winter. John also mentioned that he is having trouble starting the tanker and if someone could look at this – **no update.**

### **Outstanding from September 20, 2016**

1. A quote for a tarp to keep tank 3 covered – **no update.**
2. Shane is to check the plugs and heaters at Trash & Treasure and also the lights at station 2. Christopher will send another email – **no update.**

### **Outstanding from October 18, 2016**

1. Tee shirts and pins for T&T to show appreciation to all the volunteers at T&T. Trish will organize a tea and give their tee shirts at the same time. They don't want tee shirts; prefer the pins – **tabled until spring.**
2. Trish asked Peggy if she could get 757-3314 Arnstein FH removed from the phone book. Christopher has done this – **tabled until the new phone book comes in.**
3. The board needs a representative from Loring, as there is to be one in each station and the Chief. Christopher will look into this as we have 1 in station 3, 2 in station 2 and none in station 1 – **ongoing.**

### **Outstanding from December 21, 2016**

1. Dan Brooks will check to see if VFIS has a form to keep personal information on each volunteer and this will be kept in a locked file.
2. John received a quote on flashlights of \$110.00. He will check to see what kind of batteries it takes and to see if he can get a better price on 30 flashlights. The batteries would be about \$10.00 each, so they declined. Tracey has another quote for \$89.00 with regular batteries and they might order 10 to try, waiting for Robert and Christopher to view them on the website.
3. Door seals all done at station 3 and John suggests doing the other 2. He will get a quote for this – **no update.**
4. Christopher said he will get a quote for a vehicle mount for a 2 way radio. The board agreed to spend around \$500.00. Tracey motioned to purchase the 2 way radio at a price of \$689.25 plus tax, 2<sup>nd</sup> by Shane, all in favour, motion passed.

### **Complete from May 8, 2016**

Tracey asked if we had a credit card. Kerry will check with the bank for a prepaid credit card. Tracey brought in an application and I will work on getting this filled out. The application has been sent in and I am just waiting.

### **Complete from December 21, 2016**

Tracey said the Fire Prevention report and the plan for the coming year is complete. Christopher said we purchased a new computer and printer and Dan set it up.



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10 pagers ordered this year and 10 more next year.

New booster for the ARGO and it will stay at station 2.

The command unit is now at station 2. Mike Buchanan did some work on the outside and Dan Gendron moved the wall back about 2 feet.

Ordered new business cards and they are in.

Fire service agreement has been signed.

The papers will be organized and filed monthly

Jaws- of-life, received another price of \$25,000.00 Canadian dollar and they will bring one to demonstrate before we purchase.

Snowplowing at station 3, next year to meet with the operators to say where they want the snow pushed back. Christopher and Robert will meet with Mike to discuss the plowing of the helipad.

Next year they will make some adjustments.

The tender for snowplowing, we received 5 bids and the tender was awarded to M & T Buchanan Enterprise at a rate of \$250.00/per plow and \$375.00/sanding when required.

Robert asked if we found out how much they will be paid from the MNR for fires.

### **New Business**

Shane suggested keeping the old jaws of life on tank 3 at station 3 when we get the new one.

Christopher said the first thing will be to check and see how much we can get for it and then decide.

Tracey said the MNR agreement came in and was signed and returned.

Leak at station 1 has been fixed by Stillar's Plumbing.

T & T needed plowed, Mike was not available so they asked Kerry. Christopher motioned for Kerry to be on call for plowing in emergencies, 2<sup>nd</sup> by Shane, all in favour, motioned passed.

Andy Hutchins will be the Equipment Officer and Luke Legault will be the Medical Equipment Officer.

SCBA Containers need to be screwed down. Jesse Booth will look after this.

Luke and Ryan will be trained for fire instructors in February. Waiting to see if OFM will cover the cost, if not then the Fire Department will.

Ice issue at station 1. Shane will get a quote. Christopher said he got a quote of \$3,200.00. Karine said we should have the temperature adjusted as nobody is there and to just have a space heater for the dispatch office.

Karine will purchase 25 cases of water. There will not be anymore pop purchased.



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SCBA containers will be sent back when we get the new ones.

Christopher ordered batteries for the defibrillators.

### **Correspondence**

4 magazines

2 letters

Donations from Tornado's and Elite

Financial Statement for December 31, 2016

Pay Bills

Adjourned 8:10 p.m.

**Next meeting will be on Tuesday, February 21, 2017 at 7:00 p.m.**