



**LOCAL SERVICES BOARD OF LORING, PORT LORING AND DISTRICT**  
**PO Box 148, Port Loring, Ontario POH 1Y0**  
[secretary@loringlsb.com](mailto:secretary@loringlsb.com)

## **RINK ATTENDANT for the ACTIVITY CENTRE 2023-2024**

The Local Services Board will be accepting tenders for a contract position of RINK ATTENDANT for the Activity Centre located in Arnstein for the 2023/2024 season.

Responsibilities will include:

1. The making of ice.
2. Cleaning and flooding of the ice surface.
3. Install and remove rubber mats
4. Clear a path to the information sign
5. Keep the area in front of change rooms and washrooms clear of snow and ice.
6. Coordinate student volunteer times if requested.
7. 21 hours weekly. (3 hours daily)
8. Winning tender will submit monthly invoices that specify the time/hours worked on each date

Tenders to be **mailed or emailed** to the above address by **November 15, 2023**. Tenders will be opened at the **November 16, 2023** meeting.

### **Included in Tender Application**

1. Hourly Rate
2. Provide Certificate of Liability Insurance with a minimum of \$2,000,000.00 with the Loring and District Local Services Board as a co-insurer
3. Provide WSIB Clearance Certificate.

The lowest bid will not necessarily be awarded.

Peggy Whitehead  
Secretary-Treasurer

Posted October 23, 2023

**This notice is also posted on our website [www.loringlsb.com](http://www.loringlsb.com)**